



MIAMI COUNTY LOCAL EMERGENCY PLANNING COMMITTEE
QUARTERLY MEETING
September 1st, 2022

I. Meeting was called to order by Chuck Drake at 4:00 PM.

Members Present: Bill Frey, Jeff Lewis, Joel Smith, Conner Super, Abigail Richards, Ivy Thoman, Jim Bowell, Brent Pohlschneider, Ron Dye, Lee Harmon, Chuck Drake, Marc Cantrell, Mark Helke, Jim Crawford, Ivy Thoman, Scott Pence

Members Absent: Nancy Bowman, Sheriff Dave Duchak, Jeff Busch, Mark Eberhardt, Jim Garrett, Prosecutor Tony Kendell, Eric Krites, Commissioner Ted Mercer, Steve Pfister, David Stockler

Guest present: Sam Reed (Ohio EMA)

Joel Smith welcomed the new LEPC Information Coordinator, Jeff Lewis.

II. Approval of minutes of the June 2nd, 2022 quarterly meeting, as sent out. Joel Smith moved to approve the minutes of the last meetings; seconded by Lee Harmon Motion carried.

III. Financial report: Joel Smith presented the financial report as follows:

Balance at last meeting	\$60,009.33
Income since last meeting	\$25,606.92
Expenses since last meeting	\$4,300.10
Current Balance	\$81,316.15

a. Income includes: \$25,203.00 (SFY23 SERC Grant) and cost recovery of \$403.92 (6/1/22 incident West Milton Fungicide spill).

b. Expenses were \$1,853.89 safety supplies (spill containment booms), \$275.00 maintenance (blown fuse in HAZMAT vehicle), \$96.94 vehicle fuel, and \$2,074.27 salary and benefits for LEPC IC.

c. Acceptance of financial report. It was moved by Jim Bowell to approve the financial report; seconded by Brent Pohlschneider. Motion carried.

IV. Old Business:

a. Hazmat Team Activities and Responses. No responses since last meeting.

- b. EHS site visits. Bill Frey reported 47 of the 50 site visits completed last year. Planning to complete all 50 this year. Could not complete 3 due to scheduling. Critically important to visit all 50 sites for full credit by SERC.
- c. Jeff Lewis reported one Cost Recovery Action since the last meeting. Independent Ag Solutions paid \$403.92 for hazmat response that occurred on June 1st 2022 in West Milton. There are still two open Cost Recovery Actions pending (Market Fresh Foods August 1st 2020 and a private citizen January 20th 2020). Both Joel Smith and Jeff Lewis spoke with the County Prosecutor who stated he is still seeking information from both open cases. He will continue to update us as he gets more info.
- d. Jeff Lewis reported that there have been two Public Information requests with nothing significant to report:
 - 1) Zach Johnson, Emergency Management Specialist Kettering Health. Requested a list of Tier II facilities in Miami County. Request was sent via E-mail on August 2nd 2022. Information passed along on the same day August 2nd 2022.
 - 2) Andrea King, Danis Construction. Company is working at Abbott Nutrition and wanted information about materials stored at Meijer Distribution nearby for safety plans. Joel Smith connected people from Abbott and Meijer. Request was sent via email and phone call with Joel Smith on August 22nd 2022. Information passed along on the same day August 22nd 2022.

V. New Business:

- a. 2022 Compliance Report. Jeff Lewis presented the annual Compliance Report for SFY22, covering 7/1/21 to 6/30/22 (see attached slide). It was moved by Ron Dye to approve the Compliance Report; seconded by Scott Pence. Motion carried.
- b. FY22 Chemical Emergency Response and Preparedness Plan – No Change Review. Joel Smith led the LEPC through the components of the No Change Review. It was moved by Joel Smith to approve and submit to the SERC; seconded by Lee Harmon. Motion carried.
- c. Updated LEPC Funding Guidance. Joel Smith provided an overview of the updated guidance approved at the August SERC meeting. (See attached slides).
- d. 2022 LEPC Conference. Joel Smith announced that the LEPC conference would be held on MS Teams on September 20th, 2022 from 12 to 4 PM. (See attached slides).

VI. Sub-Committee Reports:

- a. Exercise and Training. Jim Crawford presented an updated 4-year exercise cycle 2022-2025 (see attached slide). The subcommittee recommends updated objectives for each exercise and the switch of Year 3 and 4 planned activities to conduct a tabletop exercise in Tipp City in Spring of Year 3 followed by full scale exercise in Tipp City in Fall of Year 4. It was moved by Jim Crawford to approve the updated 4-Yr Exercise Plan; seconded by Bill Frey. Motion carried.
- b. Community Resources and Information. Marc Cantrell: reported that their new Red Cross office in Troy is slowly coming along.

- c. Equipment. Nothing new to report.
- d. Risk and Hazard Assessment. Bill Frey: Nothing new to report.
- e. Planning Writing and Policy. Ron Dye: Nothing new to report.
- f. Legal and Enforcement. Lee Harmon: Nothing new to report.
- g. Membership. Several members have changed since the July 2021 report to the SERC: Connor Super from the Miami County Health Department has replaced Nate Bednar as the Emergency Preparedness Coordinator; Ivy Thoman replaced Tracy Knox from Upper Valley Medical Center, Abigail Richards replaced Tim Reichard from Abbott Nutrition; Jeff Lewis replaced Mashell Carmack as LEPC Information Coordinator. It was moved by Joel Smith to approve the membership changes; seconded by Ivy Thoman. Motion carried.
- h. Executive. Chuck Drake: Nothing new to report

VII. Purchase Needs: None.

VIII. Good of the Order: Chief Pohlschneider reported on new developments with old water plant in Piqua. Now being utilized as a testing facility for batteries and will soon be used by Bowling Green University for fire academy training as a new burn tower will soon be constructed on site. He thanked Joel Smith, Jeff Lewis and Sam Reed for touring the facility earlier in the week.

IX. Next Meeting: Joel Smith confirmed the next meeting will be on December 1, 2022 at 4:00 pm. Joel will send out calendar invites and set up virtual connection for those that cannot attend in person.

X. Adjournment: With no further business to be presented, it was moved by Brent Pohlschneider and seconded by Joel Smith to adjourn the meeting. Motion carried. The meeting was adjourned at approximately 5:15 pm.


Jeffrey Lewis
LEPC Information Coordinator