

West Central Juvenile Rehabilitation Facility
Plan for Coordinated Response to Sexual Abuse or Assault

Youth reports allegation of current or past sexual abuse or sexual assault to a staff member allegedly occurring at the facility.

Staff witness, become involved in or aware of current or past sexual abuse or sexual assault including a youth allegedly occurring at the facility.

First Responder
Separate the alleged victim and abuser

- If a security staff member, immediately notify Director
- If not security staff member, immediately notify security staff member and request that alleged victim not take any actions that could destroy physical evidence.

Third Party or Anonymous Report

Director

- Immediately notify the Miami County Sheriff's Office
- Ensure emergency transportation for the alleged victim to the appropriate hospital (Upper Valley, Miami Valley, Children's) for assessment.
- Offer youth a support person to accompany them to the emergency room: Either qualified WCJRF staff or qualified person from Miami County Victim Witness Program.
- Notify the youth's parent / guardian, the governing board, and the committing court.

Staff

- Preserve and protect any crime scene until appropriate steps can be taken by the MCSO to collect any evidence: Facility should be on lock-down status.
- If abuse occurred within time period that allows for the collection of physical evidence, request that the alleged victim not take any action that could destroy physical evidence and have a staff member of his choice stay with the victim.
- Ensure the alleged abuser does not take any actions that could destroy physical evidence by placing in the Holding Cell under observation with the water shut off.
- The alleged victim and aggressor remain separated until the investigation is completed.
- If the alleged abuser is an employee, the employee shall be placed on administrative leave and asked to remain in an office to wait for the MCSO.

Emergency Examinations and Testing

- Youth transported to appropriate emergency room for examination and testing using SAFE/SANE nurse, where available.
- Forensic evidence secured by emergency room/hospital only released to Miami County Sheriff's Office for criminal investigation.

Medical and Mental Health

- Upon return to the facility, alleged victim and/or alleged abuser shall be seen by medical and counseling staff for continued services.
- Continued treatment for the alleged victim and alleged abuser as needed.
- Re-Assess using the Screening for Assault Behavior, Sexually Aggressive Behavior, & Risk for Sexual Victimization for both.

Alleged abuser will be sent to Detention while investigation is being conducted. If there is no criminal prosecution, the resident shall be permitted to return to the program.

Miami County Sheriff's Office

- Conduct Interviews.
- Reviews property and physical evidence.
- Creates investigative reports.
- Communicates findings to WCJRF Director.
- Refers to Criminal Prosecution, if warranted.

Director
 Follow-up with MCSO

Compliance Manager

- Complete report with conclusions of review and/or investigation.
- Schedule incident review team meeting within 30 days following investigation conclusion.
- Complete review team meeting report.
- Retaliation Monitoring Checklist and Status Check every 30 days for a minimum of 90 days or longer, if needed.

Director and/or Supervisor
 Administer Facility Discipline, if warranted.

