

**MIAMI COUNTY LOCAL EMERGENCY PLANNING COMMITTEE
QUARTERLY MEETING
OCTOBER 4, 2018
MIAMI COUNTY COMMUNICATION CENTER**

- I. Meeting called to order by Chair Chuck Drake at 4:01 PM.

One guest was present. Tim Reichard of Abbott Foods introduced himself and gave a brief background of his position at Abbott Foods and his experiences.

Members present: Chuck Drake, Ron Dye, Randy Earl, Nate Bednar, Jim Crawford, Steve Pfister, Jack Evans, Heidi Harmer, Jeff Busch, David Stockler, Eric Krites, Jim Bowell, and Art Blackmore

Members Absent: Brent Pohlschneider, Kenny Artz, Ben Stacy, Dave Duchak, David Heffner, Lee Harmon, Marc Cantrell, Matt Simmons, Nancy Bowman, Scott Pence, Tim McNally, and Tony Kendell

- II. Approval of minutes of the July 12, 2018 quarterly meeting as sent out: It was moved by Steve Pfister to approve the minutes. Second was by Jeff Busch. Motion carried.
- III. Financial report: (Art) Art presented the report as follows:

Balance at July meeting:	\$41,970.01.
Receipts since July meeting:	\$27,466.79
Expenditures since July meeting:	\$ 3,573.50
Current balance is:	\$65,863.30

Expenditures were for salary and benefits, hazmat equipment previously approved, and fuel for Hazmat 1. Receipts were the SERC grant and a cost recovery claim.

The financial report will be forwarded for audit.

IV. Old Business:

- a. Hazmat Team status and responses: Eric reported the team has had several trainings with good turn-outs. There have been two responses. One was for a tote containing Toluene spill at Troy Laminating and Coating, at which air monitoring was conducted. Jim B. reported on the other incident, which was a semi-truck that was hauling vegetable oil catching fire on I-75 in Piqua. This response was for consultation only. David S. noted the quarterly hazmat training will be held on October 20th in West Milton. It will be a mini Full Scale exercise involving the team, West Milton F.D., Union Township EMS, Laura F.D., and Ludlow Falls F.D.
- b. Extremely Hazardous Substance (EHS) site visit update: Jim B. reported we have forty-eight (48) EHS sites in the county, of which thirty-seven (37) have had site visits conducted.
- c. Public Information Request: Art reported that we have had two (2) request since our last meeting. Both were for spill or release information relative to certain properties.

- d. SFY 2018-2019 SERC LEPC grant update: Art reported we have received the 2019 award amount of \$26,965.00. The 2018 award was \$23,820.00.
- e. Commodity Flow Study: Art noted we have applied for an HMEP grant in the amount of \$7500. This is an 80%-20% grant so our local match could be up to \$1500. This was approved at our April 2016 meeting. The grant documentation has just been received. We need Chuck's signature on the agreement and a resolution of acceptance by the Commissioners and we will be able to proceed with the study process.

No other old business was presented.

V. New Business:

- a. Hazmat plan and crosswalk approval: Art reported the plan and cross-walk have been completed. Approval to accept is needed. It was moved by Jim B. to accept the plan and cross-walk. Second was by Steve P. The motion carried.
- b. By-Laws change regarding SERC grant approval and acceptance: Art talked about the proposed change that was made. It would become Chapter 14 of the By-Laws. It basically states that approval to submit the grant application authorizes acceptance of the grant award. This is requested because of the timing of the grant award and formal acceptance by the LEPC membership. It was moved by Randy to accept the proposal. Second was by Eric. Motion carried.
- c. Meeting dates for 2019: Proposed dates for our quarterly meetings in 2019 are January 10, April 18, July 11, and October 3. The dates were accepted.
- d. 2019 Budget approval: Art requested approval of the proposed 2019 LEPC budget that was emailed to the membership. There was some discussion regarding our fund amount. It was moved by Steve Pfister to accept the budget. Second was by Jim C. The motion carried.

There was no additional new business presented.

VI. Sub-Committee Reports:

- a. Community Resources and Information: (Randy) Nothing to report.
- b. Equipment: (Jim B.): Jim noted the EMA is working towards additional hazmat equipment through Homeland Security Grant monies. The equipment would include a twenty foot trailer, six SCBA's, Chlorine "C" kit, grounding meter, pneumatic ground rod driver, 2-wheeled patient cart, small cart for moving equipment, and a training simulator.
- c. Executive: (Chuck) Nothing to report.
- d. Exercise and Training: Jim C. reported the following exercises: VRC drill, Tipp City Schools functional on October 16, Troy tabletop on November 7, Meijer Distribution tabletop on January 9. The Meijer exercise will be for LEPC credit. The Ohio Hazmat Conference forthcoming on November 2-3 was discussed. It was moved by David S. to fund up to two rooms for two nights for hazmat team members able to attend, at a cost not to exceed \$475.00. Three quotes were presented. Second of the motion was made by Jim C. Motion carried.

- e. Legal and Enforcement: Art reported that the cost recovery of the South County Road 25-A accident in April of 2017 has been made. Civil action was made through the Prosecutor's office, with the settlement made by the insurance company of the person that caused the accident. The settlement amount was \$501.79, which is the amount requested on the cost recovery claim.
- f. Membership: Chuck invited Tim Reichard of Abbott Foods to become a LEPC member. It was moved by Jim B. to approve the appointment. Second to the motion was by David S. Motion carried.
- g. Planning Writing and Policy: (Steve) Nothing to add.
- h. Risk and Hazard Assessment: (Jim C.) Nothing to report.

VIII. Purchase Needs

There were no purchase needs noted.

IX. Good of the Order

- a. Nate reminded everyone to get flu shots and noted the times to get them at the Health department.
- b. Randy talked about the Family Assistance Center plan, what it is, and how it is being developed.

X. Next Meeting

The next meeting will be January 10, 2019.

XI. Adjournment

It was moved by Commissioner Evans to adjourn the meeting. The second was by Steve P. The motion carried.

The meeting was adjourned at 4:47 PM.

Respectfully submitted by:

Art Blackmore
LEPC Information Coordinator