

**MIAMI COUNTY LOCAL EMERGENCY PLANNING COMMITTEE
QUARTERLY MEETING
JULY 12, 2018
MIAMI COUNTY COMMUNICATION CENTER**

- I. Meeting called to order by Chair Drake at 4:03 PM.

A moment of silence was held in memory of Vice–Chair Steve Kessler.

Guest present: Karen Harkins, Upper Valley Medical Center Associate Nurse Manager
David Stockler, Assistant Chief Tipp City Fire Department
Beth Hull, Miami County Communication Center

Members present: Chuck Drake, Kenny Artz, Ron Dye, Randy Earl, Jim Crawford, Brent Pohlschneider, Lee Harmon, Steve Pfister, Eric Krites, Art Blackmore

Members absent: Ben Stacy, Dave Duchak, David Heffner, Heidi Harmer, Jack Evans, Jeff Busch, Jim Bowell, Marc Cantrell, Matt Simmons, Nancy Bowman, Nate Bednar, Scott Pence, Tim McNally, Tony Kendell

- II. Approval of minutes of the April 19, 2018 quarterly meeting: It was moved by Lee to approve the minutes as sent out. Motion was seconded by Steve. Motion carried.

- III. Treasurer’s report: Art presented the report.

Balance at April meeting:	\$74,252.50
Receipts since April meeting:	0.00
Expenditures since April meeting:	\$32,282.49
Current balance is:	\$41,970.01

Expenditures were \$27,165.84 for hazmat equipment, \$4,899.97 for salary and benefits, \$97.86 for mileage reimbursement, and \$118.82 for fuel for Hazmat 1.

The Treasurer’s report will be forwarded for audit.

- IV. Old Business:

- a. Hazmat Team status and responses: Eric reported there was one telephone consult regarding a diesel fuel spill on the interstate.
- b. Extremely Hazardous Substance (EHS) site visit update: Art reported in Jim B’s absence. There are 49 total EHS sites for reporting year 2017. 48 of those get site visits. 30 of those sites have had their visits made to date.
- c. Public Information Request: Art reported we have not had any public information request since our last meeting.
- d. Type II Hazmat Team: Kenny noted that since we are now a Type II team, we have met the benchmarks to qualify for the regional Homeland Security Grant, which is 100% money. We are pursuing approximately \$47,000 in hazmat equipment through the grant.

Eric discussed some of the equipment on the trailer and repositioning for access.

- e. SFY 2018-2019 SERC LEPC grant application update: Art noted that we have not had any feedback on the grant award. The grants are usually awarded in August.

V. New Business:

- a. SERC Grant Financial Status Report: Art stated the report is ready for signatures of our Chair and the County Auditor. After signage the report will be sent to the SERC. It was moved by Randy to proceed with the process and submission of the report. Motion was seconded by Eric. Motion carried.

VI. Sub-Committee Reports:

- a. Community Resources and Information: Randy and Kenny talked about mass casualty events and family assistance centers. There is a regional movement to establish a procedure to address these types of events. The procedure will become an annex to the county EOP.
- b. Equipment: Kenny noted there is a list of equipment that might be pursued dependent on the regional homeland security grant outcome.
- c. Executive: Chuck noted there was no report.
- d. Exercise and Training: Jim C. reported on the planned or possible trainings or exercises for 2018. They include a volunteer reception center exercise in the August-September timeframe, a tabletop exercise with Meijer Distribution Center in the fall, and WEB EOC training and ICS300 and 400 classes if needed or requested.

Kenny noted possibly pursuing a training by CSX railroad and their hazmat trailer. Jim and Kenny will investigate.

- e. Legal and Enforcement: Discussed the cost recovery issue regarding the accident on 25-A in April of 2017. It was decided the person that caused the accident was responsible. Unfortunately that person has passed away. There is still a possibility that the estate could make the cost recovery payment. This remains in the hands of the county Prosecutor's office.
- f. Membership: (Chuck)
 - 1. Treasurer election: The membership sub-committee believes that since Art does the fund tracking he could do the Treasurer function as well. It was moved by Kenny to nominate Art for the Treasurer position. Second was by Brent. Motion carried.
 - 2. Vice Chair election: The membership sub-committee has agreed to nominate Nate Bednar for the position. It was moved by Kenny to nominate Nate. Second was by Eric. Motion carried.
 - 3. David Stockler, Assistant Chief of the Tipp City Fire Department, requested to become a member of the LEPC. It was moved by Eric to bring David into the LEPC. Second was by Kenny. Motion carried. His nomination will be presented to the Commissioner's for a resolution of appointment to the LEPC.

g. Planning Writing and Policy: Steve noted required submission to the SERC of the hazmat plan changes and/or updates in October. The plan is currently being reviewed.

h. Risk and Hazard Assessment: Jim C. noted nothing to report.

VII. Purchase Needs

No purchase needs were noted.

VIII. Good of the Order

No specific items of interest were presented.

IX. Next Meeting

Chuck announced the next meeting will be October 4, 2018.

X. Adjournment

With no further business to be presented, it was moved by Brent to adjourn the meeting. Second was by Randy. Motion carried.

Meeting was adjourned at 4:35 PM.

Respectfully submitted,
Art Blackmore
Information Coordinator
Miami County, OH LEPC