

**MIAMI COUNTY LOCAL EMERGENCY PLANNING COMMITTEE  
QUARTERLY MEETING  
APRIL 20, 2017 4:00 PM  
MIAMI COUNTY COMMUNICATION CENTER**

- I. Meeting was called to order at 4:02 PM by Chair Chuck Drake.
- II. Members present: Chuck Drake, Ron Dye, Steve Kessler, Jim Crawford, Maria Bayless, Lee Harmon, Nate Bednar, Jim Bowell, Heidi Harmer, Brent Pohlschneider, Tim McNally, Dave Duchak, and Art Blackmore.
- III. Members Absent: Ben Stacy, David Heffner, Eric Krites, Jack Evans, Jeff Busch, Kenny Artz, Marc Cantrell, Matt Simmons, Nancy Bowman, Randy Earl, Regan Snider, Scott Pence, Steve Pfister, and Tony Kendell.
- IV. Chuck asked if there were any guest present. Beth Hull was present sitting in for Jeff Busch.
- V. Approval of minutes of the January 12, 2017 meeting as sent out: It was moved by Lee Harmon to approve the minutes. Seconded by Jim Bowell. Motion carried.
- VI. Treasurer's report: Maria presented the report. Balance at last meeting was \$61,563.45. Expenses since last meeting were \$4,577.12. There was no income. Current balance is \$56,986.33. The report will be forwarded for audit.
- VII. Old Business:
  - a. Hazmat Team status and responses: Jim B. reported for Eric. There was one response for a vehicle accident involving a car in a creek and leaking fluid. It was not a team call-out, with a response from Hazmat 1 for equipment only. The hazmat team is now certified at Level 3. The team has also met with the Shelby County hazmat team about sharing of equipment if needed.
  - b. Extremely Hazardous Substance (EHS) site visit update: Jim B. reported forty-five facilities have reported so far. Twenty site visits have been completed.
  - c. Public Information Request: Art reported we have not had any request since our last meeting.
  - d. Hazmat Plan: Art reported the LEPC hazmat plan submitted to SERC last October was approved.
- VIII. New Business:

No new business was presented for consideration.
- IX. Committee Reports:
  - a. Community Resources and Information: (Randy) No report.
  - b. Equipment: Jim B. presented and described a list of equipment that is needed by the Hazmat Team (list attached). He had a maximum cost of \$6,657.34 for all of the equipment on the list. Discussion followed. Steve Kessler noted he would like to see two additional lapel microphones. It was moved by Tim McNally to purchase the equipment on the list plus two lapel microphones at a cost not to exceed \$7,250.00. The motion was seconded by Maria Bayless. The motion carried. Jim will pursue the purchases.
  - c. Executive: Chuck reported there will be a Pipeline Coordinated Response exercise on May 8<sup>th</sup> at the Fort Piqua Plaza banquet center.

- d. Exercise and Training: Art reported the Weather Spotter class was held March 27, 2017 in a joint effort with Shelby County EMA. There were seventy-seven (77) in attendance from various agencies and groups in both counties, some private citizens and some Boy Scouts present. The class was presented by the National Weather Service.
- e. Legal and Enforcement: (Tony) No report.
- f. Membership:
  - 1. Chuck noted that Mariana Patton has resigned from the LEPC due to a change in her job. Due to Mariana's resignation, a new Team Leader is needed for the Exercise and Training sub-committee. This appointment was tabled until the next meeting.
  - 2. Chuck noted that Rob Colvin has resigned from the LEPC due to changing jobs and now working in Montgomery County.
- g. Planning Writing and Policy:
  - Failure to Report Policy: Art noted that during cleaning of files due to the county Records Retention policy, an early Failure to Report Policy established by the LEPC was found. He will send it out to the rest of the sub-committee for review and recommendations on changes.
- h. Risk and Hazard Assessment: Jim C. noted the 2016 Tier II reports received for hazardous chemical inventory is approximately 96% complete.

X. Purchase Needs

No purchase needs were presented.

XI. Good of the Order

- a. Nate talked about the regional Public Health and Health Care Coalition functional exercise. It will be held on June 6<sup>th</sup> and involve public health agencies and hospitals.
- b. Jim C. noted the Scouts that attended the Weather Spotter class really enjoyed it.

XII. Next Meeting

The next meeting will be July 13, 2017.

XIII. Adjournment

With no further business to be presented, it was moved by Brent Pohlschneider to adjourn. Seconded by Lee Harmon. Motion carried. Meeting was adjourned at 4:42 PM.

Respectfully submitted,

Art Blackmore  
Information Coordinator  
Miami County, Ohio LEPC

Quantity	Equipment	Description	Part Number	Quote 1	Price	Total	Quote 2	Price	Total	Quote 3	Price	Total
1	Lockout/tagout system	Master Lock	1457E410KA	Grainger	\$197.50	\$197.50	Argus-Hazco		\$0.00			\$0.00
1	Werner platform	Werner	AP-30	Lowes	\$45.47	\$45.47			\$0.00			\$0.00
4	Utility knives	Retractable Utility Knife		Harbor Freight	\$1.99	\$7.96			\$0.00			\$0.00
1	2 Wheeled dolly that converts to 4 wheel, 800Lb Cap	Milwaukee		Lowes	\$139.00	\$139.00	Home Depot	\$87.98	\$87.98			\$0.00
1	Roll 10 mil visqueen 20' x 100'			Amazon	\$209.95	\$209.95	Forestry Suppliers	\$124.95	\$749.70			\$0.00
6	Waders	Proline March Creek		Dick's Sporting Goods	\$8.48	\$51.12	Staples	\$10.29	\$62.32	United Office	\$11.99	\$95.92
8	Clipboards	Saunders Alum Clipboard	22517	Office World	\$222.00	\$1776.00			\$0.00			\$0.00
4	Explosion proof flashlights	Streamlight Vulcan LED	44754	Complete Battery	\$82.61	\$330.44			\$98.99			\$0.00
1	Plug Rug	PND, 16" x 24"	24R	Spill 911	\$298.99	\$298.99	All Hands Fire Eq	\$98.99	\$98.99			\$0.00
1	Little Giant Ladder	12017		Lowes	\$21.59	\$21.59			\$0.00			\$0.00
6	Short Antennas			P&R	\$465.84	\$2795.04			\$0.00			\$0.00
6	Radio Headsets			P&R	\$119.25	\$715.50			\$0.00			\$0.00
6	Batteries			P&R	\$360.00	\$2160.00			\$0.00			\$0.00
2	Lapel Microphones											\$0.00

\$2,232.66 \$6,657.34 \$614.96 \$1,311.74 \$614.96 \$95.92