

LOCAL EMERGENCY PLANNING COMMITTEE  
MIAMI COUNTY, OHIO

QUARTERLY MEETING  
JANUARY 12, 2017  
4:00 PM

AT  
MIAMI COUNTY COMMUNICATION CENTER

- I. The meeting was called to order at 4:02 PM by Chair Chuck Drake.

Present at the meeting was Steve Kessler, Jim Bowell, Maria Bayless, Shawn Riley, Kenny Artz, Chuck Drake, Jim Crawford, Commissioner Evans, Nate Bednar, Heidi Harmer, Beth Hull, Sheriff Duchak, Steve Pfister, and Art Blackmore.

Absent was Ben Stacy, Brent Pohlschneider, Dave Heffner, Eric Krites, Jeff Busch, Lee Harmon, Marc Cantrell, Marianna Patton, Matt Simmons, Nancy Bowman, Randy Earl, Regan Snider, Rob Colvin, Scott Pence, Tim McNally, and Tony Kendell.

- II. Chuck asked if there were any guest present. There was one guest, which was Karen Harken of the Upper Valley Medical Center. She is Heidi Harmer's back-up.

- III. Approval of minutes of the October 6, 2016 meeting as sent out: It was moved by Steve Pfister to approve the minutes. 2<sup>nd</sup> by Steve Kessler. Motion carried.

- IV. Maria presented the Treasurer's report. Balance at the last meeting was \$63,891.80. Expenses were \$4708.38. Receipts were \$2380.03. The current balance is \$61,563.45. The report will be forwarded for audit.

V. Old Business:

- a. Hazmat Team status and responses: Jim B. reported there was one response for a few spill over by Laura. It was a semi accident with a ruptured saddle tank, which leaked approximately 15-20 gallons of fuel. Cost recovery has been filed.
- b. Extremely Hazardous Substance (EHS) site visit update: Jim B. reported that in 2016 there were thirty-nine (39) site visits conducted, with forty-one total sites reporting.
- c. Public Information Request: Art reported we have had four (4) request since our last meeting. There were a total of nine (9) request in 2016.

VI. New Business:

- a. Cost Recovery fund question/inquiry: Art noted that there was a question brought up about the cost recovery monies and where the funds went. The monies go into the LEPC fund under a specific account number, and are used to replace supplies used on hazmat incidents. Kenny expanded on what the question was, which was why the monies did not go directly to the hazmat team. This topic was placed on the floor during the meeting for informational purposes only. No action is needed at this time.

- b. SERC 2017 LEPC Grant Application: Art talked about the 2017 LEPC grant application. We plan to apply for \$30,000. Last year we applied for \$29,500 and received \$24,967. The application will need to go to the County Commission for approval by resolution. Further discussion followed. It was moved by Jim Crawford to approve the application. 2<sup>nd</sup> was by Jim Bowell. Motion carried.
- c. 2017 budget approval: Art talked about the proposed 2017 LEPC budget. The budget is based upon what we estimate we will receive for the 2017 SERC LEPC grant. It may have to be revised based upon the actual grant award. Discussion followed. It was moved by Commissioner Evans to accept the proposal. 2<sup>nd</sup> by Steve Kessler. Motion carried.

VII. Committee Reports:

- a. Community Resources and Information: (Randy) No report.
- b. Equipment: (Jim B.) Nothing to report.
- c. Executive: (Chuck) Nothing to report.
- d. Exercise and Training: Art reported there is a Storm Spotter class scheduled to be held March 27, 2017. The class will be held at Hartzell Lecture Hall at the Upper Valley Career Center, 8811 Career Drive in Piqua. The class time is 6:30 to 8:30. There is no pre-registration. The class is presented by the National Weather Service.
- e. Legal and Enforcement: (Tony) No report.
- f. Membership: Chuck noted that per Article III, Section 3 of our constitution that all appointed members and officers shall serve a term of two (2) years and shall be eligible for reappointment. The two-year SERC registration will be mid-2017. It was decided to leave the membership and officers as they currently are.
  - 1. New member nomination and appointment: Sheriff Duchak was presented for membership to our LEPC by Chair Drake. The vote for appointment was unanimous.
- g. Planning Writing and Policy: (Steve)
  - 1. Failure to Report Policy: Art noted he has started preparing the policy but it is in the early stages.
- h. Risk and Hazard Assessment: (Jim C.) Nothing to report.

VIII. Purchase Needs

- a. Jim B. requested approval for having the Hazmat 1 truck annual service done at a cost not to exceed \$450.00. It was moved by Steve Pfister to have the work done. 2<sup>nd</sup> by Maria Bayless. Motion carried.

IX. Good of the Order

- a. Nate B. noted upcoming Bed Bug Infestation training and a Zika tabletop exercise.
- b. Shawn Riley noted the county hazmat plan has been submitted to the SERC with a recommendation for concurrence. Also, a new Exercise Evaluation Manual (EEM) has been released for 2017. It will allow for using a pipeline facility for training purposes. He also noted that the HMEP grant is available.
- c. Kenny A. noted that Safe Room Funding up to \$4800 is now available through Ohio EMA.

X. Next Meeting

The next meeting will be April 20, 2017.

XI. Adjournment

With no further business to be presented, it was moved by Commissioner Evans to adjourn. 2<sup>nd</sup> by Steve Pfister. Motion carried. Meeting was adjourned at 4:36 PM.

Respectfully Submitted,



Art Blackmore  
Information Coordinator  
Miami County LEPC