

**COMMISSIONERS' MEETING
MINUTES SUMMARY
TUESDAY, MARCH 21, 2017
9:00 A.M.**

Saved as digital recording: CGS03-21-17

John F. Evans, President Present
John W. O'Brien, Vice President, Present
Gregory A. Simmons, Member, Present

Appointments

9:00 a.m. General Business
9:05 a.m. Jim Stubbs – Treasurer's Quarterly Report
9:15 a.m. Zoning Hearings (2) – Department of Development
9:30 a.m. Proposal Opening – Payments by Financial Transaction Devices – Clerk of Courts

General Business

Mr. Simmons moved and Mr. O'Brien seconded the motion to approve the agenda as presented. The Board voted as follows upon roll call: Mr. Evans, Yea; Mr. O'Brien, Yea; Mr. Simmons, Yea.

Mr. O'Brien moved and Mr. Simmons seconded the motion to approve the minutes of the March 16, 2017 meeting and dispense with the oral reading. The Board voted as follows upon roll call: Mr. O'Brien Yea; Mr. Simmons, Yea; Mr. Evans, Yea.

RESOLUTION NO. 17-03-359

Mr. Simmons moved and Mr. O'Brien seconded the motion to authorize and sign bills for all funds as submitted. The Board voted as follows upon roll call: Mr. Simmons, Yea; Mr. Evans, Yea; Mr. O'Brien, Yea.

RESOLUTION NO. 17-03-360

Mr. O'Brien moved and Mr. Simmons seconded the motion to acknowledge receipt of the Auditor's Summary Revenue Reports and Summary Expenditure Reports (electronically) for the month of January 2017. The Board voted as follows upon roll call: Mr. Evans, Yea; Mr. O'Brien, Yea; Mr. Simmons, Yea.

RESOLUTION NO. 17-03-361

Mr. Simmons moved and Mr. O'Brien seconded the motion to acknowledge receipt of the Auditor's Summary Revenue Reports and Summary Expenditure Reports (electronically) for the month of February 2017. The Board voted as follows upon roll call: Mr. O'Brien, Yea; Mr. Simmons, Yea; Mr. Evans, Yea.

RESOLUTION NO. 17-03-362

Mr. O'Brien moved and Mr. Simmons seconded the motion to award the bid for the County Road 25-A Resurfacing Project (Troy to Piqua, MIA-CR25A-9.18, PID 93174) to John R. Jurgensen Co., Springfield, Ohio in the amount of \$1,204,991.00 and further execute and sign the contract with said company. The execution and signing of the contract and delivery of the same to said company shall serve as a Notice to Proceed. The Board voted as follows upon roll call: Mr. Simmons, Yea; Mr. Evans Yea; Mr. O'Brien, Yea.

RESOLUTION NO. 17-03-363

Mr. Simmons moved and Mr. O'Brien seconded the motion to amend Resolution No. 17-03-325, which approved the signatures only - payroll changes for Carmajo Burghardt, Teri Newbright and Edward Zalipski from the Communication Center and authorize the correct payroll change amount of \$25.65 per hour, instead of \$25.63 per hour, as previously approved. Further sign the attached, revised Payroll Changes reflecting said correct hourly rate. The Board voted as follows upon roll call: Mr. Evans, Yea; Mr. O'Brien, Yea; Mr. Simmons, Yea.

RESOLUTION NO. 17-03-364

Mr. O'Brien moved and Mr. Simmons seconded the motion to accept the attached quote from Tree Care Inc., Troy, Ohio, for the Potsdam Flood and Drainage Facilities Project, for the tree removal/clearing and grubbing portion of the project, total cost not to exceed \$4,700.00, as requested by the Department of Development. Multiple quotes were received: Treemasters, Greenville, Ohio: \$4,750; Maplewood Tree Services, Sidney, Ohio: \$5,300; Gray's Tree Service, Troy, Ohio: \$7,300; Foster Tree and Landscaping, Greenville, Ohio: \$7,360; Gunkle Tree Service LLC, Greenville, Ohio: \$9,280; and A-1 Affordable Tree Care, Troy, Ohio: \$10,500. Further sign the attached contract with Tree Care Inc., Troy, Ohio. The execution and signing of the contract and delivery of the same to said company shall serve as a Notice to Proceed. The Board voted as follows upon roll call: Mr. O'Brien, Yea; Mr. Simmons, Yea; Mr. Evans Yea.

RESOLUTION NO. 17-03-365

Mr. Simmons moved and Mr. O'Brien seconded the motion to accept the attached quote from Discover the Dayton Region and authorize the Department of Development to have published five (5) pages in the Discover the Dayton Region Publication (as well as on their website), to promote Miami County in a community guide filled with information about what is like in the Region – the places we live and work, the arts, culture, and attractions we enjoy, as well as stories about the people and places that make life interesting and fun. The cost for five (5) published pages shall not exceed \$6,800, which will be paid from Fund 001-051. The Board voted as follows upon roll call: Mr. Simmons, Yea; Mr. Evans, Yea; Mr. O'Brien, Yea.

RESOLUTION NO. 17-03-366

Mr. O'Brien moved and Mr. Simmons seconded the motion to authorize and sign the attached Employee Requisition to fill the new position of full-time Administrative Assistant under the Operations & Facilities Department, at a pay rate of \$13.92-\$19.49 per hour. Further adopt the attached, new position description entitled "Administrative Assistant" under the Operations & Facilities Department. The Board voted as follows upon roll call: Mr. Evans, Yea; Mr. O'Brien, Yea; Mr. Simmons, Yea.

RESOLUTION NO. 17-03-367

Mr. Simmons moved and Mr. O'Brien seconded the motion to authorize and sign an IV-D Service Contract between the Miami County Child Support Enforcement Agency (CSEA) and the Miami County Sheriff's Office, for the purchase of services for the effective administration of the support enforcement program (extradition), for the period of March 1, 2017 through February 28, 2018. The cost of the contract is as follows:

Non-Federal Share:	\$ 5,100.00
FFP Reimbursement:	\$ 9,900.00
Total IV-D Contract Cost:	\$15,000.00

The Board voted as follows upon roll call: Mr. O'Brien, Yea; Mr. Simmons, Yea; Mr. Evans, Yea.

RESOLUTION NO. 17-03-368

Mr. O'Brien moved and Mr. Simmons seconded the motion to accept the attached quote and authorize the services of Huntington Outdoor, LLC of Greenville, Ohio for billboard advertising space for the Sanitary Engineering Department's Solid Waste Marketing Plan. The cost for billboard advertising space (for a period of 84 days) in West Milton and Covington shall not exceed \$1,100 and billboard advertising space (for a period of 84 days) in Troy shall not exceed \$1,200 (for 84 days), for a total cost not to exceed \$2,300.00, to be paid from Fund 437. A single quote was requested from a reputable billboard contractor due to the specific target market and location desired by the Department. The Board voted as follows upon roll call: Mr. Simmons, Yea; Mr. Evans, Yea; Mr. O'Brien, Yea.

RESOLUTION NO. 17-03-369

Mr. Simmons moved and Mr. O'Brien seconded the motion to accept the attached quote and authorize the services of First Systems, Inc. of Troy, Ohio for the collection of recyclables at event and festivals, during the 2017 calendar year, total cost not to exceed \$9,981.54, which will be paid from Fund 437. Waste reduction goals, such as event and festival recycling, are included in the most recent Solid Waste Management Plan Update 2016-2030 for the Miami County Solid Waste District, that was submitted to the Ohio Environmental Protection Agency in September of 2015. Multiple quotes were sought: R.T. Industries Inc., Troy Ohio: Declined; Major Clean Building Services, LLC, Troy, Ohio: Declined; Republic Services, Inc., Sidney, Ohio: Declined. The Board voted as follows upon roll call: Mr. Evans, Yea; Mr. O'Brien, Yea; Mr. Simmons, Yea.

RESOLUTION NO. 17-03-370

Mr. O'Brien moved and Mr. Simmons seconded the motion to authorize and sign the attached Employee Requisition to fill the new position of full-time Budget and Finance Analyst for the Commissioners' Office, at a pay rate of \$14.61-\$20.44 per hour. Further adopt the attached, new position description entitled "Budget and Finance Analyst" under the Commissioners Office. The Board voted as follows upon roll call: Mr. O'Brien, Yea; Mr. Simmons, Yea; Mr. Evans, Yea.

RESOLUTION NO. 17-03-371 Travel Training

Mr. Simmons moved and Mr. O'Brien seconded the motion to approve the travel training requests as submitted. The Board voted as follows upon roll call: Mr. Simmons, Yea; Mr. Evans, Yea; Mr. O'Brien, Yea.

RESOLUTION NO. 17-03-372 Then and Now Certificates

Mr. O'Brien moved and Mr. Simmons seconded the motion to approve the then and now certificates as submitted. The Board voted as follows upon roll call: Mr. Evans, Yea; Mr. O'Brien, Yea; Mr. Simmons, Yea.

RESOLUTION NO. 17-03-373 Additional Appropriations

Mr. Simmons moved and Mr. O'Brien seconded the motion to approve the additional appropriations as requested. The Board voted as follows upon roll call: Mr. O'Brien, Yea; Mr. Simmons, Yea; Mr. Evans, Yea.

RESOLUTION NO. 17-03-374 through 17-03-376 Transfers

Mr. O'Brien moved and Mr. Simmons seconded the motion to approve the transfers as requested. The Board voted as follows upon roll call: Mr. Simmons, Yea; Mr. Evans, Yea; Mr. O'Brien, Yea.

RESOLUTION NO. 17-03-377 Signatures Only:

Termination – Sanitary Engineering

Payroll Changes - JFS

Mr. Simmons moved and Mr. O'Brien seconded the motion to approve the signatures only as requested. The Board voted as follows upon roll call: Mr. Evans, Yea; Mr. O'Brien, Yea; Mr. Simmons, Yea.

RESOLUTION NO. 17-03-378 Zoning Hearing – Dean Penrod

Mr. O'Brien moved and Mr. Simmons seconded the motion to approve Zoning Amendment #1726-1-17 filed by Dean Penrod, 2913 Parkwalk Dr., Cincinnati, Ohio, 45239, requesting permission to rezone a 7.911 acre parcel from A-2, General Agriculture to A-1 Domestic Agriculture, for the following tract of land being a 7.911 acre tract located on Milton-Potsdam Rd., Section 17, Town 6, Range 5 of Union Township. The Board voted as follows upon roll call: Mr. O'Brien, Yea; Mr. Simmons, Yea; Mr. Evans, Yea.

RESOLUTION NO. 17-03-379 Zoning Hearing – A.M. Greer, LLC

Mr. Simmons moved and Mr. O'Brien seconded the motion to approve Zoning Amendment #1727-1-17, filed by A.M. Greer LLC, 7865 County Road 25-A, Tipp City, Ohio 45271, requesting permission to rezone a 0.56 acre parcel from R-1AAA, Single Family Residential to I-1 Light Industrial, for the following tract located 7865 County Road 25-A, Tipp City, Section 34, Town 4, Range 6 of Monroe Township. The Board voted as follows upon roll call: Mr. Simmons, Yea; Mr. Evans, Yea; Mr. O'Brien, Yea.

RESOLUTION NO. 17-03-380 RFP Opening – Payments by Financial Transaction Devices – Clerk of Courts

PROPOSALS OPENED/AWARD DEFERRED

There being no further business to be transacted, the Board of Miami County Commissioners adjourned from the General Session at 9:40 a.m. on this 21st day of March 2017.

Respectfully submitted:

Leigh M. Williams, Clerk/Commissioners' Administrator

Full minutes of the proceedings from this meeting have been digitally recorded.