

**COMMISSIONERS' MEETING  
MINUTES SUMMARY  
TUESDAY, AUGUST 8, 2023  
9:00 A. M.**

**Saved as digital recording: CGS08-08-2023**

Wade H. Westfall, President, Present  
Gregory A. Simmons, Vice President, Present  
Ted S. Mercer, Member, Present

Appointments

9:00 a.m.      General Session  
9:05 a.m.      Jim Stubbs – Miami County Treasurer Quarterly Investment Report

General Business

Welcome and Pledge of Allegiance

Mr. Mercer moved and Mr. Simmons seconded the motion to approve the agenda as presented. The Board voted as follows upon roll call: Mr. Westfall, Yea; Mr. Simmons, Yea; Mr. Mercer, Yea.

Mr. Simmons moved and Mr. Mercer seconded the motion to approve the minutes of the August 3, 2023 meeting and dispense with the oral reading. The Board voted as follows upon roll call: Mr. Simmons, Yea; Mr. Mercer, Yea; Mr. Westfall, Yea.

**RESOLUTION NO. 23-08-906**

Mr. Mercer moved and Mr. Simmons seconded the motion to authorize and sign bills for all funds as submitted. The Board voted as follows upon roll call: Mr. Mercer, Yea; Mr. Westfall, Yea; Mr. Simmons, Yea.

**RESOLUTION NO. 23-08-907**

Mr. Simmons moved and Mr. Mercer seconded the motion to adopt the revised Miami County Communication Center Standard Operating Procedures Manual, Compensation Section 3.1.1 Paragraph B to modify said Section to include setting a formula to determine non-union, non-classified supervisory employee rate of pay; non-union and non-classified employee personal leave; vacation accrual rate after 23-years of service; and holiday pay withholding. The Miami County Communication Center Board (MCCC) approved said recommendations. The Board voted as follows upon roll call: Mr. Westfall, Yea; Mr. Simmons, Yea; Mr. Mercer, Yea.

RESOLUTION NO. 23-08-908

Mr. Mercer moved and Mr. Simmons seconded the motion to authorize and sign the attached Language Interpreter Agreement with Propio Language Services, Overland Park, Kansas, as requested by the Miami County Communication Center Director, for interpreter services for non-English Speaker 911 Callers. The agreement is effective upon signing and the initial term is for three (3) years, unless terminated by either party. Service will be used on an as needed basis (costs are outlined in Attachment B – Rate Sheet of said Contract). Costs to be paid from Fund 109. The Board voted as follows upon roll call: Mr. Simmons, Yea; Mr. Mercer, Yea; Mr. Westfall, Yea.

RESOLUTION NO. 23-08-909

Mr. Simmons moved and Mr. Mercer seconded the motion to authorize and sign the attached Change Order #1 to the Contract Allied Fence Builders, Dayton, Ohio for the Miami County Fairground Fence Replacement Project, for a total addition in the amount of \$3,500.00, which will be taken from the Use Allowance #1 (remaining Allowance \$6,500.00). Contract remaining unchanged at \$125,750.00. The details of Change Order No. 1 is as follows:

Change Proposal No. 2A-1: Provide Material, Equipment & Labor to complete work at the “L” Section of the Fence at Southwest Corner of Grandstand  
\$3,500.00 Addition

The Board voted as follows upon roll call: Mr. Mercer, Yea; Mr. Westfall, Yea; Mr. Simmons, Yea.

RESOLUTION NO. 23-08-910

Mr. Mercer moved and Mr. Simmons seconded the motion to authorize and sign an Independent Contractor Agreement (attached) with McGovern Imagery LTD – Joseph McGovern, 6617 County Road 66A, New Bremen, Ohio, to perform plans examining services for the Department of Development on an “as needed” basis, for a total cost not to exceed \$100,000.00 (rate of \$120.00 per hour). Costs will be paid from Fund 01051. The term of said agreement is August 1, 2023 through December 31, 2023. The Board voted as follows upon roll call: Mr. Westfall, Yea; Mr. Simmons, Yea; Mr. Mercer, Yea.

RESOLUTION NO. 23-08-911

Mr. Simmons moved and Mr. Mercer seconded the motion to approve the President of the Board to sign the below listed Release of Mortgage (Ten (10) year Deferred Mortgage Loan under the County’s CHIP Program) and authorize the Miami County Department of Development to forward said release to the Miami County Recorder’s Office for recording:

Property Owner: Phil Sullenberger/Sullenberger Rentals  
Address: 818 Jefferson St., Troy OH 45373  
Loan Amount: \$12,000.00 – Dated: June 20, 2013  
Recorded: July 1, 2013 Number 2013-OR-10042

The mortgage now has a zero (\$0.00) principal balance due to the Board of Miami County Commissioners. The Board voted as follows upon roll call: Mr. Simmons, Yea; Mr. Mercer, Yea; Mr. Westfall, Yea.

RESOLUTION NO. 23-08-912

Mr. Mercer moved and Mr. Simmons seconded the motion to authorize and sign the attached 2nd Amendment to the PY 2021 CDBG Program Grant Agreement (Number B-F-21-1BY-1) as requested by the Department of Development. Said amendment is to revise the Program Budget moving \$32,000 from the Village of Covington High Street Demolition Project to the Village of Bradford Oakwood Street Improvements Project, and to extend the grant deadlines for the completion of projects and the expenditure of grant funds. Further, direct the Department of Development to forward said amendment form to the Ohio Development Services Agency. The Board voted as follows upon roll call: Mr. Mercer, Yea; Mr. Westfall, Yea; Mr. Simmons, Yea.

RESOLUTION NO. 23-08-913

Mr. Simmons moved and Mr. Mercer seconded the motion to accept the quote from R.J. Cox Co. of Arcanum, Ohio, as requested by the County Engineer and authorize the purchase of one (1) Cox Custom-built Flatbed Trailer. The custom-built Flatbed Trailer will be utilized for the needs of the highway garage sign shop and will replace a custom-built flatbed trailer purchased in 2013 that has reached the end of service life. Cost shall not to exceed \$4,691.16, to be paid from road Fund 102. The Board voted as follows upon roll call: Mr. Westfall, Yea; Mr. Simmons, Yea; Mr. Mercer, Yea.

RESOLUTION NO. 23-08-914

Mr. Mercer moved and Mr. Simmons seconded the motion to accept the quote from White Allen Chevrolet of Dayton, Ohio, as requested by the County Engineer and authorize the purchase of one (1) 2023 4WD Silverado 1500, Crew Cab Pickup. Cost shall not exceed \$49,285.00, to be paid from road Fund 102. Multiple quotes were sought: White Allen Chevrolet, Cayton, OH – \$49,285.00; Dave Arbogast Buick-GMC, Troy, OH – \$52,150.00; and Valley Truck Centers, Wellington, OH – \$62,400.00 (State-term Pricing). The Board voted as follows upon roll call: Mr. Simmons, Yea; Mr. Mercer, Yea; Mr. Westfall, Yea.

RESOLUTION NO. 23-08-915

Mr. Simmons moved and Mr. Mercer seconded the motion to release (2<sup>nd</sup> release) the sum of \$76,088.00 from the Escrow Agreement with the 3-GEN-D, LLC for the construction of Emerson Crossing Subdivision, Section 2, as requested by the County Engineer. This release is a partial reduction of the referenced Escrow Agreement and does not constitute final acceptance of the constructed facilities or cancelation of the Escrow Agreement. Further authorize the Clerk of the Board to notify Greenville National Bank, 846 W. Main Street, Troy, Ohio 45373 to issue a warrant in the sum of \$76,088.00 to Balsbaugh Excavating, 5405 Phillipsburg Union Road, Englewood, Ohio 45322 for the constructed facilities. A balance of \$634,412.00 shall remain in said Escrow Agreement for completion of the guaranteed improvements. The Board voted as follows upon roll call: Mr. Mercer, Yea; Mr. Westfall, Yea; Mr. Simmons, Yea.

RESOLUTION NO. 23-08-916

Mr. Mercer moved and Mr. Simmons seconded the motion to authorize and sign the attached Change Order #1 to the contract with Area Energy & Electric Inc., of Sidney, Ohio for the Camp Troy Pump Station Improvements project, as requested by the Sanitary Engineering Department. While completing the scope of work for the Camp Troy Pump Station Improvements, it was determined the contractor would encounter additional expenses for the installation of two (2) Suction line spacers for two pumps, resulting in a cost addition of \$7,049.00. Further, Change Order #1 extends the significant completion date to 3/31/24. The revised contract now being \$489,049.00. The Board voted as follows upon roll call: Mr. Westfall, Yea; Mr. Simmons, Yea; Mr. Mercer, Yea.

RESOLUTION NO. 23-08-917

Mr. Simmons moved and Mr. Mercer seconded the motion to authorize and sign the following attached Employee Requisition(s):

<b>FT/PT &amp; POSITION TITLE</b>	<b>DEPARTMENT</b>	<b>PAY RATE</b>	<b>VACANT/DEPARTURE</b>
FT Water/Wastewater Crew Leader	Sanitary Engineering	\$28.50 – \$33.50 per Hr. DOQ	Promotion of Ryan Fine

The Board voted as follows upon roll call: Mr. Simmons, Yea; Mr. Mercer, Yea; Mr. Westfall, Yea.

RESOLUTION NO. 23-08-918

Mr. Mercer moved and Mr. Simmons seconded the motion to authorize and sign a Title IV-E Child Placement Contract with The Julia Paige Family Center, 5494 High Hill Rd., Cambridge, OH 43725 for the period of January 1, 2023 through December 31, 2025 for a cost of \$350,000.00 to be paid from Fund 150, as requested by the Director of Job & Family Services. The Board voted as follows upon roll call: Mr. Mercer, Yea; Mr. Westfall, Yea; Mr. Simmons, Yea.

RESOLUTION NO. 23-08-919

Mr. Simmons moved and Mr. Mercer seconded the motion to authorize and sign the attached Memorandum of Understanding (MOU) for Local Area 7 Workforce Development System – Library Partnership with the Area 7 Workforce Development Board, OhioMeansJobs of Miami County, and the Troy-Miami County Public Library, as requested by Miami County Job and Family Services Director, Bonita VanGorden. The purpose of this MOU is to facilitate collaboration and coordination between the workforce system and the public library system, to increase awareness to library customers of employment and training resource availability within the Miami County area through the OhioMeansJobs Center. This MOU will run on two state program years (July 1, 2023 – June 30 2024 and July 1, 2024 – June 30, 2025.). The Board voted as follows upon roll call: Mr. Westfall, Yea; Mr. Simmons, Yea; Mr. Mercer, Yea.

RESOLUTION NO. 23-08-920

Mr. Mercer moved and Mr. Simmons seconded the motion to acknowledge receipt of the Sheriff’s Monthly Expense Account for the period ending July 31, 2023, as prescribed under Section 325.07 of the Ohio Revised Code. The Board voted as follows upon roll call: Mr. Simmons, Yea; Mr. Mercer, Yea; Mr. Westfall, Yea.

RESOLUTION NO. 23-08-921 Then and Now Certificates

Mr. Simmons moved and Mr. Mercer seconded the motion to approve the then and now certificates as submitted. The Board voted as follows upon roll call: Mr. Mercer, Yea; Mr. Westfall, Yea; Mr. Simmons, Yea.

RESOLUTION NO. 23-08-922 through 23-08- 924 Transfers

Mr. Mercer moved and Mr. Simmons seconded the motion to approve the transfers as submitted. The Board voted as follows upon roll call: Mr. Westfall, Yea; Mr. Simmons, Yea; Mr. Mercer, Yea.

RESOLUTION NO. 23-08-925 Signatures Only:

Payroll Change(s) – Sanitary Engineering

Mr. Simmons moved and Mr. Mercer seconded the motion to approve the signatures only as submitted. The Board voted as follows upon roll call: Mr. Simmons, Yea; Mr. Mercer, Yea; Mr. Westfall, Yea.

There being no further business to be transacted, the Board of Miami County Commissioners adjourned from the General Session at 9:25 a.m. on this 8th day of August 2023.

Respectfully submitted:

Janelle S. Barga, Clerk

*The Commissioners will have a ribbon cutting ceremony for the Fairgrounds Grandstand Restoration Project on Friday, August 11, 2023 beginning at 11:45am, followed by the Fair Opening Ceremonies*

*Full minutes of the proceedings from this meeting have been digitally recorded.*