

**COMMISSIONERS' MEETING
MINUTES SUMMARY
TUESDAY, JULY 26, 2022
9:00 A. M.**

Saved as digital recording: CGS07-26-2022

Ted S. Mercer, President, Present
Wade H. Westfall, Vice President, Present
Gregory A. Simmons, Member, Present

Appointments

9:00 a.m. General Session
9:05 a.m. Bid Opening – 2022 Asphalt Concrete Resurfacing Program – Engineer’s Office
9:10 a.m. Bid Opening – 2022 Center Line and Edge Line Striping and Center Line Layout
Program – Engineer’s Office

General Business

Welcome and Pledge of Allegiance

Mr. Simmons moved and Mr. Westfall seconded the motion to approve the agenda as presented. The Board voted as follows upon roll call: Mr. Mercer, Yea; Mr. Westfall, Yea; Mr. Simmons, Yea.

Mr. Westfall moved and Mr. Simmons seconded the motion to approve the minutes of the July 19, 2022 meeting and dispense with the oral reading. The Board voted as follows upon roll call: Mr. Westfall, Yea; Mr. Simmons, Yea; Mr. Mercer, Yea.

RESOLUTION NO. 22-07-885

Mr. Simmons moved and Mr. Westfall seconded the motion to authorize and sign bills for all funds as submitted. The Board voted as follows upon roll call: Mr. Simmons, Yea; Mr. Mercer, Yea; Mr. Westfall, Yea.

RESOLUTION NO. 22-07-886

Mr. Westfall moved and Mr. Simmons seconded the motion to authorize and sign the attached *Graybar Electric Company, Inc. “Services Agreement”*, as requested by the Miami County IT Department. The Services Agreement sets forth the general scope of work for the upgrades to the primary door access control system for the Miami County owned buildings. On July 19, 2022, by Resolution No. 22-07-865, the Miami County Commissioners approved the primary door access control system upgrade at a cost not to exceed \$308,909.37, to be paid from Fund 198. The Board voted as follows upon roll call: Mr. Mercer, Yea; Mr. Westfall, Yea; Mr. Simmons, Yea.

RESOLUTION NO. 22-07-887

Mr. Simmons moved and Mr. Westfall seconded the motion to accept the attached quote from Bowser Morner, Dayton, Ohio and authorize services for construction material testing for the One Stop Center Construction Project, as requested by the Operations and Facilities Director. During the Commissioners work session on July 7, 2022, the Operations and Facilities Director discussed the One Stop Center Project requiring a construction materials testing service based on building code requirements, further Bowser Morner provided the initial soil services, and it is the recommendation of App Architecture, Englewood, OH that Bowser Morner continue with the testing services. Cost not to exceed \$18,484.42 and will be paid for from Fund 309-002. The Board voted as follows upon roll call: Mr. Westfall, Yea; Mr. Simmons, Yea; Mr. Mercer, Yea.

RESOLUTION NO. 22-07-888

Mr. Westfall moved and Mr. Simmons seconded the motion to accept the attached quote from Waibel Energy Systems, Vandalia, Ohio and authorize emergency services to appropriate compressors at the Hobart Center for Government Building, as requested by the Operations and Facilities Director. The emergency repair was for the rooftop equipment as the current equipment suffered compressor failures in two rooftop units (four (4) compressors in total). Total cost not to exceed \$49,752.00, to be paid from ARPA Fund 198. The Board voted as follows upon roll call: Mr. Simmons, Yea; Mr. Mercer, Yea; Mr. Westfall, Yea.

RESOLUTION NO. 22-07-889

Mr. Simmons moved and Mr. Westfall seconded the motion to authorize and sign the attached *Agreement for Program Coordination Services* between the Miami County Family and Children First Council (Miami County FCFC) and the Tri-County Board of Recovery and Mental Health Services (Tri-County). The effective date is July 1, 2022 through June 30, 2023. The reimbursement under this agreement shall be \$8,312.00 per quarter and shall be invoiced by Tri-County to Miami County FCFC. The Board voted as follows upon roll call: Mr. Mercer, Yea; Mr. Westfall, Yea; Mr. Simmons, Yea.

RESOLUTION NO. 22-07-890

Mr. Westfall moved and Mr. Simmons seconded the motion to authorize and sign the attached *Agreement for Fiscal Services* between the Miami County Family and Children First Council (Miami County FCFC) and the Tri-County Board of Recovery and Mental Health Services (Tri-County). The effective date is July 1, 2022 through June 30, 2023. The reimbursement under this agreement shall be \$2,490.00 per quarter and shall be invoiced by Tri-County Board of Recovery and Mental Health Services to Miami County FCFC. The Board voted as follows upon roll call: Mr. Westfall, Yea; Mr. Simmons, Yea; Mr. Mercer, Yea.

RESOLUTION NO. 22-07-891

Mr. Simmons moved and Mr. Westfall seconded the motion to authorize and sign the attached one (1) year contract (June 5, 2022 to June 5, 2023) with SmartBill, Ltd. of Hebron, Ohio for the monthly printing and mailing of water and sewer bills, total cost not to exceed \$40,000.00, to be paid from Funds 434 and 436. The fee structure is as follows:

- \$0.0825 per set for bill stock and envelopes;
- \$0.1045 per record for printing, folding, delivery to mail facility;
- \$0.434 per bill for postage (based on 1 oz. standard bill)

The Board voted as follows upon roll call: Mr. Simmons, Yea; Mr. Mercer, Yea; Mr. Westfall, Yea.

RESOLUTION NO. 22-07-892

Mr. Westfall moved and Mr. Simmons seconded the motion to authorize Charlotte Colley, Commissioners' Administer to sign the following attached Employment Verification(s):

EMPLOYEE NAME	POSITION	DEPARTMENT	START DATE	PAY RATE
Courtney Skinner	FT Account Clerk	Job and Family Services	08/15/2022	\$17.15
Jean E. Anderson	FT Customer Service	Job and Family Services	08/01/2022	\$17.50
Daysha M. Townsell	FT Agency Support Worker	Job and Family Services	08/01/2022	\$15.88

The Board voted as follows upon roll call: Mr. Mercer, Yea; Mr. Westfall, Yea; Mr. Simmons, Yea.

RESOLUTION NO. 22-07-893

Mr. Simmons moved and Mr. Westfall seconded the motion to authorize Transit Director, Sarah Baker, to file a grant application for the SFY2023 Urban Transit Program, requesting \$89,691.00, on behalf of the Miami County Commissioners, with the Ohio Department of Transportation. The award is an allocation grant based upon eligible applicants for the SFY2023 Urban Transit Program and these funds are distributed to Ohio Urban Transit agencies that receive Federal Transit Administration Section 5307 funds. Further, Transit Director Sarah Baker is authorized to furnish additional information as the Ohio Department of Transportation may require in connection with this application. The Board voted as follows upon roll call: Mr. Westfall, Yea; Mr. Simmons, Yea; Mr. Mercer, Yea.

RESOLUTION NO. 22-07-894

Mr. Westfall moved and Mr. Simmons seconded the motion to amend Resolution No 22-06-676, credit card expenditure request for the Commissioners' Office for the months of July, August, and September, 2022, and authorize the addition of Webinar Expenses in the amount of \$250.00 and the increase in Food from \$225.00 to \$2,500.00 for card numbers 1782 and 1774, (last four digits). The Board voted as follows upon roll call: Mr. Simmons, Yea; Mr. Mercer, Yea; Mr. Westfall, Yea.

RESOLUTION NO. 22-07-895 Then and Now Certificates

Mr. Simmons moved and Mr. Westfall seconded the motion to approve the then and now certificates as submitted. The Board voted as follows upon roll call: Mr. Mercer, Yea; Mr. Westfall, Yea; Mr. Simmons, Yea.

RESOLUTION NO. 22-07-896 through 22-07-901 Transfers

Mr. Westfall moved and Mr. Simmons seconded the motion to approve the transfers as submitted. The Board voted as follows upon roll call: Mr. Westfall, Yea; Mr. Simmons, Yea; Mr. Mercer, Yea.

RESOLUTION NO. 22-07-902 through 22-07-904 Additional Appropriations

Mr. Simmons moved and Mr. Westfall seconded the motion to approve the additional appropriations as submitted. The Board voted as follows upon roll call: Mr. Simmons, Yea; Mr. Mercer, Yea; Mr. Westfall, Yea.

RESOLUTION NO. 22-07-905 Additional Certifications of Estimated Revenue and Additional Appropriations.

Mr. Westfall moved and Mr. Simmons seconded the motion to approve the additional certifications of estimated revenue and additional appropriations as submitted. The Board voted as follows upon roll call: Mr. Mercer, Yea; Mr. Westfall, Yea; Mr. Simmons, Yea.

RESOLUTION NO. 22-07-906 Fund to Fund Transfers

Mr. Simmons moved and Mr. Westfall seconded the motion to approve the fund to fund transfers as submitted. The Board voted as follows upon roll call: Mr. Westfall, Yea; Mr. Simmons, Yea; Mr. Mercer, Yea.

RESOLUTION NO. 22-07-907 Bid Opening – 2022 Asphalt Concrete Resurfacing Program - Engineer

BIDS OPENED AND AWARD DEFERRED

RESOLUTION NO. 22-07-908 Bid Opening – 2022 Center Line and Edge Line Striping and Center Line Layout Program - Engineer

BIDS OPENED AND AWARD DEFERRED

There being no further business to be transacted, the Board of Miami County Commissioners adjourned from the General Session at 9:33 a.m. on this 26th day of July, 2022.

Respectfully submitted:

Janelle S. Barga, Clerk

The Commissioners will be attending a Ground Breaking Ceremony for the new Commerce Center Building aka One Stop Center, W. St. Rt. 55, Troy, OH on Thursday, July 28, 2022 at 10:00 a.m.

Full minutes of the proceedings from this meeting have been digitally recorded.