

**COMMISSIONERS' MEETING
MINUTES SUMMARY
THURSDAY, MARCH 30, 2023
1:30 P. M.**

Saved as digital recording: CGS03-30-2023

Wade H. Westfall, President, Present
Gregory A. Simmons, Vice President, Present
Ted S. Mercer, Member, Present

Appointments

9:00 a.m. Bonnie VanGorden – Job & Family Services
9:10 a.m. Angela Lewis – Human Resources Department
9:25 a.m. Lisa Babb – 4C for Children
9:45 a.m. Greg Siefring – Monroe Township Water and Sewer District
10:00 a.m. WDC Group Update
10:10 a.m. Administrator Update
1:30 p.m. General Session

General Business

Welcome and Pledge of Allegiance

Mr. Mercer moved and Mr. Simmons seconded the motion to approve the agenda as presented. The Board voted as follows upon roll call: Mr. Westfall, Yea; Mr. Simmons, Yea; Mr. Mercer, Yea.

Mr. Simmons moved and Mr. Mercer seconded the motion to approve the minutes of the March 28, 2023 meeting and dispense with the oral reading. The Board voted as follows upon roll call: Mr. Simmons, Yea; Mr. Mercer, Yea; Mr. Westfall, Yea.

RESOLUTION NO. 23-03-367

Mr. Mercer moved and Mr. Simmons seconded the motion to authorize and sign bills for all funds as submitted. The Board voted as follows upon roll call: Mr. Mercer, Yea; Mr. Westfall, Yea; Mr. Simmons, Yea.

RESOLUTION NO. 23-03-368

Mr. Simmons moved and Mr. Mercer seconded the motion to authorize and sign the attached Easement Agreement granting emergency ingress and egress to, across and from the Miami County Cherry Street parking lot (to wit: Inlots 14, 15, 32 and 33 located in the City of Troy, Miami County, Ohio), as depicted on Exhibit A, to 107 W. Main, LLC, Troy, Ohio. Further direct the Clerk of the Board to certify a copy of this Resolution to the County Engineer and return a copy of said easement to the 107 W. Main, LLC Troy, Ohio for recording with the Miami County Recorders' Office. The Board voted as follows upon roll call: Mr. Westfall, Yea; Mr. Simmons, Yea; Mr. Mercer, Yea.

RESOLUTION NO. 23-03-369

Mr. Mercer moved and Mr. Simmons seconded the motion to sign a contract (attached) with Document Destruction, LLC, Cincinnati, Ohio, on behalf of the Miami County Department of Job and Family Services (MCDJFS), authorizing their document destruction services at MCDJFS. Said contract includes placement of seven (7) secure bins, monthly visits for 12 months to empty the secure bins, and mass destruction at a maximum twice per year, cost not to exceed \$4,500.00 and to be paid from Fund 106. This contract will be effective May 1, 2023 through April 30, 2024. This is the final renewal of the contract. The Board voted as follows upon roll call: Mr. Simmons, Yea; Mr. Mercer, Yea; Mr. Westfall, Yea.

RESOLUTION NO. 23-03-370

Mr. Simmons moved and Mr. Mercer seconded the motion to create the position of Special Projects/Safety Coordinator for the Sanitary Engineering Department. Further, adopt the attached position description, and approve and sign the attached Employment Verification with Douglas Evans (retire 04/07/23/rehire) assuming the newly created position (effective April 8, 2023). Pay rate shall be \$45.92 per hour (rate reduced to \$30.00/hour eff. 07/01/2023). The Board voted as follows upon roll call: Mr. Mercer, Yea; Mr. Westfall, Yea; Mr. Simmons, Yea.

RESOLUTION NO. 23-03-371

Mr. Mercer moved and Mr. Simmons seconded the motion to authorize and sign the following attached Employment Verification(s):

EMPLOYEE NAME	POSITION	DEPARTMENT	START DATE	PAY RATE
Leigha P. Marchal	FT Eligibility Referral Specialist I	Job & Family Services	04/03/2023	\$19.60
Jordan E.M. Manuel	FT Social Services Caseworker 1	Job & Family Services	04/03/2023	\$21.56
Kaitlyn A. Scherer	FT Social Services Caseworker 1	Job & Family Services	04/03/2023	\$21.56
Alexeeah R. Kidwell	FT Social Services Case Aide	Job & Family Services	04/03/2023	\$17.82
Cody D. Cantrell	FT Account Clerk	Job & Family Services	04/03/2023	\$17.15
Janelle D. Vaughn	FT Client Support Specialist 1	Job & Family Services	04/03/2023	\$15.60
Raymond T. Chester	FT Building Operations Specialist	Job & Family Services	04/10/2023	\$20.00

The Board voted as follows upon roll call: Mr. Westfall, Yea; Mr. Simmons, Yea; Mr. Mercer, Yea.

RESOLUTION NO. 23-03-372

Mr. Simmons moved and Mr. Mercer seconded the motion to authorize and sign the following attached Employee Requisition(s):

FT/PT & POSITION TITLE	DEPARTMENT	PAY RANGE	VACANT/DEPARTURE
FT Animal Control Officer 1	Animal Shelter	\$15.00 - \$17.00 DOQ	Vacant Position
FT Eligibility Referral Specialist 1	Job & Family Services	\$19.60 - \$26.52	Vacant Position

The Board voted as follows upon roll call: Mr. Simmons, Yea; Mr. Mercer, Yea; Mr. Westfall, Yea.

RESOLUTION NO. 23-03-373 through 23-03-378 Transfers

Mr. Mercer moved and Mr. Simmons seconded the motion to approve the transfers as submitted.

The Board voted as follows upon roll call: Mr. Mercer, Yea; Mr. Westfall, Yea; Mr. Simmons, Yea.

RESOLUTION NO. 23-03-379 Signatures Only:

Termination(s)

Payroll Change(s)

Mr. Simmons moved and Mr. Mercer seconded the motion to approve the signatures only as submitted. The Board voted as follows upon roll call: Mr. Westfall, Yea; Mr. Simmons, Yea; Mr. Mercer, Yea.

There being no further business to be transacted, the Board of Miami County Commissioners adjourned from the General Session at 1:46 p.m. on this 30th day of March 2023.

Respectfully submitted:
Janelle S. Barga, Clerk

The Commissioners will attend an InformaCast Notification Method (paging notification system) meeting at the Hobart Center (basement), Today at 2:00 p.m.

The Commissioners will attend the 2023 Annual Road Meeting of County and Township Officials at the County Highway Department, Today at 6:30 p.m.

The Commissioners will visit with the Animal Shelter Staff on Monday, April 3, 2023 at 9:00 a.m.

Full minutes of the proceedings from this meeting have been digitally recorded.