

**COMMISSIONERS' MEETING  
MINUTES SUMMARY  
TUESDAY, JANUARY 10, 2023  
9:00 A.M.**

**Saved as digital recording: CGS01-10-2023**

Wade H. Westfall, President, Present  
Gregory A. Simmons, Vice President, Present  
Ted S. Mercer, Member, Absent

Appointments

9:00 m.           General Business  
9:05 a.m.        Executive Session - Certain Personnel Matters (Disciplinary)

General Business

Welcome and Pledge of Allegiance

Mr. Simmons moved and Mr. Westfall seconded the motion to approve the agenda with the addition of an executive session related to certain personnel matters (Disciplinary) and as presented. The Board voted as follows upon roll call: Mr. Westfall, Yea; Mr. Simmons, Yea; Mr. Mercer, Absent.

Mr. Simmons moved and Mr. Westfall seconded the motion to approve the minutes of the January 5, 2023 meeting and dispense with the oral reading. The Board voted as follows upon roll call: Mr. Simmons, Yea; Mr. Westfall, Yea; Mr. Mercer, Absent.

**RESOLUTION NO. 23-01-36**

Mr. Simmons moved and Mr. Westfall seconded the motion to authorize and sign bills for all funds as submitted. The Board voted as follows upon roll call: Mr. Westfall, Yea; Mr. Simmons, Yea; Mr. Mercer, Absent.

**RESOLUTION NO. 23-01-37**

Mr. Simmons moved and Mr. Westfall seconded the motion to award the bid for the Owens Road Bridge No. 01.67 Replacement Project to Brumbaugh Construction, Inc. of Arcanum, Ohio in the amount of \$621,692.00, as recommended by the County Engineer. Further, execute and sign a contract with said company for said project. Execution of said contract and delivery of the same to Brumbaugh Construction, Inc. of Arcanum, Ohio shall serve as a Notice to Proceed with the Project. The Board voted as follows upon roll call: Mr. Simmons, Yea; Mr. Westfall, Yea; Mr. Mercer, Absent.

RESOLUTION NO. 23-01-38

Mr. Simmons moved and Mr. Westfall seconded the motion to authorize the County Engineer to proceed by force account, pursuant to Section 5543.19 of the Ohio Revised Code, to replace the driveway approach and enclosure-extensions to #5121 S Rangeline Road, West Milton, OH (Parcel I32-059200) as shown on attachment 'A', not to exceed \$9,200.00. Pursuant to Section 5543.16 O.R.C., the costs to construct new driveway approach as shown on attachment 'A' shall be levied against the owner(s) of the abutting property listed in attachment 'B'. After construction if the costs of constructing the driveway approach and enclosure-extensions shown in attachment 'A' are not paid to the Miami County Engineer, this resolution shall serve as 'Notice to proceed with public improvement' pursuant to Ohio Revised Code Section 319.61. A certified copy of this Resolution will be filed with the Auditor of Miami County, Ohio, with the request that said official take appropriate action to effect the end of this enactment. The Board voted as follows upon roll call: Mr. Westfall, Yea; Mr. Simmons, Yea; Mr. Mercer, Absent.

RESOLUTION NO. 23-01-39

Mr. Simmons moved and Mr. Westfall seconded the motion to authorize and sign the 2022 County Highway System Mileage Certification (ODOT) for a total of 420.154 miles of county-maintained roads in Miami County, pursuant to Section 4501.04(D) O.R.C. Said mileage has decreased by 2.403 miles due to annexations to the City of Piqua, City of Tipp City, and the City of Troy. The County Engineer has submitted the Summary of 2022 ODOT Changes for Roads in Miami County as Exhibit A. The Board voted as follows upon roll call: Mr. Simmons, Yea; Mr. Westfall, Yea; Mr. Mercer, Absent.

RESOLUTION NO. 23-01-40

Mr. Simmons moved and Mr. Westfall seconded the motion to authorize and sign a Title IV-E Child Placement Contract with the below listed agencies, cost to be paid from Fund 150. The Director of Job & Family Services submitted to the Board of Commissioners a Title IV-E Child Placement Contract for the period of January 1, 2023 through December 31, 2025 with the following for approval and signature:

The Buckeye Ranch	\$500,000.00
Specialized Alternatives for Families and Youth of Ohio, Inc. (SAFY)	\$500,000.00
South Community, Inc.	\$50,000.00

The Board voted as follows upon roll call: Mr. Westfall, Yea; Mr. Simmons, Yea; Mr. Mercer, Absent.

RESOLUTION NO. 23-01-41

Mr. Simmons moved and Mr. Westfall seconded the motion to accept the attached quote from Hemm's Glass Shops, Inc., Piqua, OH and authorize said company to install two new aluminum entry doors and frames with sidelites, as requested by the Department of Job & Family Services Director. The installed entry doors will include rim panic exit devices (and all hardware) to improve security and restrict access to the main entrance of building. Total cost shall not exceed \$7,945.00, which will be paid from Fund 150. Multiple quotes were received: Hemm's Glass Shops, Inc., Piqua, OH - \$7,945.00; Bridgestreet Glass, Covington, OH - \$8,695.00 and Moeller Door & Window, St. Henry, OH - \$11,158.61. The Board voted as follows upon roll call: Mr. Simmons, Yea; Mr. Westfall, Yea; Mr. Mercer, Absent.

RESOLUTION NO. 23-01-42

Mr. Simmons moved and Mr. Westfall seconded the motion to accept the attached quote from FriendsOffice, Dayton, OH, under State Contract No. 800766 and authorize Probate Court to purchase five work station cubicles with protective barriers, at a cost of \$35,997.98 and one hospitality storage cabinet at a cost of \$4,309.35. The total cost shall not exceed \$40,307.33 (including delivery and installation) and will be paid from Fund 01182. The office renovation will allow employees to work in a safe environment in accordance with the CDC recommendations regarding Covid-19. The Board voted as follows upon roll call: Mr. Westfall, Yea; Mr. Simmons, Yea; Mr. Mercer, Absent.

RESOLUTION NO. 23-01-43

Mr. Simmons moved and Mr. Westfall seconded the motion to authorize and sign the attached Change Order #3 and Change Order #4 to the Agreement with Waibel Energy Systems, Vandalia, Ohio, for the *Miami County Courthouse 3<sup>rd</sup> Floor HVAC Renovation Project*, as requested by the Operations and Facilities Director, Chris Johnson. Change Order #3 is due to a change in labor and material to add 3 way valve & controls to water loop for an addition of \$3,537.00 and Change Order #4 is to install new bypass valve water loop for an addition of \$1,931.00. Total contract sum will remain unchanged, at \$854,000.00, with a total deduction in the General Contract A Contingency Allowance in the amount of \$5,468.00 (Remaining Allowance \$27,030.00). The Board voted as follows upon roll call: Mr. Simmons, Yea; Mr. Westfall, Yea; Mr. Mercer, Absent.

RESOLUTION NO. 23-01-44

Mr. Simmons moved and Mr. Westfall seconded the motion to authorize and sign the following attached Employment Verification(s):

<b>EMPLOYEE NAME</b>	<b>POSITION</b>	<b>DEPARTMENT</b>	<b>START DATE</b>	<b>PAY RATE</b>
Mallory Rittershausen	FT Telecommunicator	Communication Center	01/23/2023	\$20.14

The Board voted as follows upon roll call: Mr. Westfall, Yea; Mr. Simmons, Yea; Mr. Mercer, Absent.

RESOLUTION NO. 23-01-45

Mr. Simmons moved and Mr. Westfall seconded the motion to acknowledge receipt of the Sheriff's Monthly Expense Account for the period ending December 31, 2022, as prescribed under Section 325.07 of the Ohio Revised Code. The Board voted as follows upon roll call: Mr. Simmons, Yea; Mr. Westfall, Yea; Mr. Mercer, Absent.

RESOLUTION NO. 23-01-46

Mr. Simmons moved and Mr. Westfall seconded the motion to acknowledge receipt of the Auditor's Summary Revenue Report and Summary Expenditure Report (electronically) for the month of December 2022. The Board voted as follows upon roll call: Mr. Westfall, Yea; Mr. Simmons, Yea; Mr. Mercer, Absent.

RESOLUTION NO. 23-01-47

Mr. Simmons moved and Mr. Westfall seconded the motion to reappoint Mr. Jim Lyons of 406 Belmont Avenue, Springfield, Ohio 45505 to serve as the Miami County Apiarist during the year 2023 (approximate season is April 14th to October 31st, weather permitting). Appropriations shall not exceed \$5,250.00 (\$6.00 per hive (approx. 600 hives); \$0.585 mileage rate; \$1,050.00 hotel allowance (7-night max @ \$150.00 each); and \$25.00 (per day, per county policy) Meal Allowance). Further, the Clerk of the Board is hereby directed to certify a copy of this motion to the State Director of Agriculture for approval of this appointment, in accordance with the provisions of Section 909.07 O.R.C. The Board voted as follows upon roll call: Mr. Simmons, Yea; Mr. Westfall, Yea; Mr. Mercer, Absent.

RESOLUTION NO. 23-01-48 Then and Now Certificates

Mr. Simmons moved and Mr. Westfall seconded the motion to approve the then and now certificates as submitted. The Board voted as follows upon roll call: Mr. Westfall, Yea; Mr. Simmons, Yea; Mr. Mercer, Absent.

RESOLUTION NO. 23-01-49 through 23-01-51 Transfers

Mr. Simmons moved and Mr. Westfall seconded the motion to approve the transfers as submitted. The Board voted as follows upon roll call: Mr. Simmons, Yea; Mr. Westfall, Yea; Mr. Mercer, Absent.

RESOLUTION NO. 23-01-52 Signatures Only

Form: Equitable Sharing Agreement and Certification – Federal Law Enforcement Trust Fund; Payroll Change(s)

Mr. Simmons moved and Mr. Westfall seconded the motion to approve the signatures only as submitted. The Board voted as follows upon roll call: Mr. Westfall, Yea; Mr. Simmons, Yea; Mr. Mercer, Absent.

RESOLUTION NO. 23-01-53 Executive Session – Certain Personnel Matters (Discipline)  
(ADDITION)

Mr. Simmons moved and Mr. Westfall seconded the motion to enter into Executive Session at 9:17 a.m. for the purpose of Certain Personnel Matters (Discipline). The Board voted as follows upon roll call: Mr. Simmons, Yea; Mr. Westfall, Yea; Mr. Mercer, Absent.

Mr. Simmons moved and Mr. Westfall seconded the motion to adjourn from Executive Session at 9:40 a.m. with no action taken. The Board voted as follows upon roll call: Mr. Westfall, Yea; Mr. Simmons, Yea; Mr. Mercer, Absent.

There being no further business to be transacted, the Board of Miami County Commissioners adjourned from the General Session at 9:40 a.m. on this 10th day of January 2023.

Respectfully submitted:  
Janelle S. Barga, Clerk

*Full minutes of the proceedings from this meeting have been digitally recorded.*