

**LOCAL EMERGENCY PLANNING COMMITTEE  
MIAMI COUNTY, OHIO**

**QUARTERLY MEETING**

**OCTOBER 6, 2016**

**4:00 PM**

**AT**

**MIAMI COUNTY COMMUNICATION CENTER**

- I. Meeting called to order by Chair Chuck Drake at 4:00 PM.

Members present: Chuck Drake, Randy Earl, Steve Kessler, Kenny Artz, Ron Dye, Jim Bowell, Eric Krites, Jim Crawford, Tim McNally, Nate Bednar, Steve Pfister, Brent Pohlschneider, and Art Blackmore

Members absent: Ben Stacy, David Heffner, Heidi Harmer, Commissioner Evans, Jeff Busch, Lee Harmon, Marc Cantrell, Maria Bayless, Mariana Patton, Matt Simmons, Nancy Bowman, Regan Snider, Robert Colvin, Scott Pence, Shawn Riley, Sheriff Cox, Tony Kendell

Beth Hull of the Miami County Communication Center was sitting in for Jeff Busch

- II. There were no guest present at the meeting.
- III. Approval of minutes of the July 14, 2016 meeting: It was moved by Kenny A. and seconded by Steve P. to approve the minutes as sent out. Motion carried.
- IV. LEPC Treasurer's report: Art presented the Treasurer's report. The balance at the last meeting was \$42,760.27. Expenses since then have been \$2,655.17. Income was \$25,244.50. Balance in our account is \$65,349.60. The report will be forwarded for audit.
- V. Old Business:
- a. Hazmat Team status and responses: Eric K. reported there were no responses since our last meeting. They have a call into Denny Bristow for a typing walk-thru to learn if anything else is needed before the actual typing process begins. Kenny A. questioned the length of time the typing process requires. This is due to the Homeland Security Grant monies possibly being available for hazmat equipment. It was noted it would be good to have the typing done by the spring time.
  - b. 2016-2017 LEPC Grant Application: Art reported our grant award has been received. The amount was \$24,967. Previous year award was \$23,851.
  - c. Extremely Hazardous Substance (EHS) site visit update: Jim B. reported we have forty-two (42) facilities reported for FY2015. Thirty-three (33) of the facilities have been visited. Hazard analysis has been completed on twenty-eight (28) of the facilities. Visits and hazard analysis should be completed by year's end.
  - d. Cost Recovery of Hazmat Incident on March 18, 2015: Jim B. advised we have received the cost recovery monies from Gemini Transport. Jim summarized the accident and process of getting the cost recovery monies through the Prosecutor's Office.

- e. LEPC 2016 Annual Conference: Art noted the Annual LEPC Conference will be held next Thursday October 13<sup>th</sup> at the State Fire Academy.
- f. LEPC Fiscal Report: Art noted the Fiscal Report was completed and submitted before the deadline.
- g. Public Information Request: Art reported that we have had five (5) Public Information Request to date this year, one (1) since our last meeting. All of them were for environmental assessment of properties relative to any hazardous materials spills or releases.

VI. New Business:

- a. Hazmat Plan Review: Art reported the annual hazmat plan (ESF 10) review has been done. It was emailed to the membership. We need an LEPC approval resolution to send along with the package submitted to the SERC requesting a formal review of our plan. It was moved by Steve Pfister and seconded by Tim McNally to accept the changes and submit the plan. Motion carried with a unanimous vote.
- b. 2017 Meeting Dates: Art presented the proposed meeting dates for 2017:
  - Thursday January 12
  - Thursday April 20
  - Thursday July 13
  - Thursday October 5It was moved by Jim Bowell and seconded by Eric Krites to accept the proposed dates. Motion carried.

VII. Committee Reports:

- a. Community Resources and Information: Randy E. noted that multiple personnel are heading to the southeast in support of the Hurricane Matthew response.
- b. Equipment: Jim B. noted there are no current equipment needs. At the next meeting there may be a request for radio headsets for the hazmat team. He is also investigating the camera system on the hazmat truck, which is not working. It cannot be repaired due to its age.
- c. Executive: (Chuck) No report.
- d. Exercise and Training: Jim B. reported on the full scale exercise held September 10<sup>th</sup> in Tipp City at BASF. The scenario was a box truck with chemicals in it that developed a leak. There were nine (9) objectives, and it is believed we passed them all. Chief Kessler noted it was a good exercise, but some of his personnel wished it would have been a little longer. The hazmat team had a good response, with their only issue being some conflict in the chemical research. Kenny noted there were some issues with decontamination at the shelter site and some communications issues. It was a good learning experience which went well. The After Action Meeting will be held October 17<sup>th</sup> at 7:00 PM at the Tipp City Fire Department.

- e. Legal and Enforcement: (Tony) No report.
- f. Membership: Art reported that the membership changes made at our July meeting have been approved by the Commissioners and submitted to the SERC.
- g. Planning Writing and Policy: Failure to Report Policy: Art noted that no action has taken place on the policy.
- h. Risk and Hazard Assessment: Jim C. questioned the planned Commodity Flow study and if the data obtained would be used in a Risk Hazard Assessment.

VII. Purchase Needs

No purchase needs were presented.

VIII. Good of the Order

- a) Chief Pohlschneider reported that Task Force 1 may be mobilizing in response to Hurricane Matthew.
- b) Chuck noted his pleasure in being at the Full Scale exercise.

X. Next Meeting

The next meeting will be January 12, 2017.

XI. Adjournment

It was moved by Brent P. and seconded by Steve P. to adjourn. Motion carried. Meeting was adjourned at 4:48 PM.

Respectfully submitted,

Art Blackmore  
LEPC Information Coordinator