

**COMMISSIONERS' MEETING
MINUTES SUMMARY
THURSDAY, DECEMBER 1, 2016
1:30 P.M.**

Saved as digital recording: CGS12-01-16

Richard L. Cultice, President Present
John F. Evans, Vice President, Present
John W. O'Brien, Member, Present

Appointments

1:30 p.m. General Session

1:35 p.m. Executive Session – Personnel/Employee Discipline

General Business

Mr. O'Brien moved and Mr. Evans seconded the motion to approve the agenda as presented. The Board voted as follows upon roll call: Mr. Cultice, Yea; Mr. Evans, Yea; Mr. O'Brien, Yea.

Mr. Evans moved and Mr. O'Brien seconded the motion to approve the minutes of the November 29, 2016 meeting and dispense with the oral reading. The Board voted as follows upon roll call: Mr. Evans, Yea; Mr. O'Brien, Yea; Mr. Cultice, Yea.

RESOLUTION NO. 16-12-1643

Mr. O'Brien moved and Mr. Evans seconded the motion to accept the attached quote from MNJ Technologies and authorize the Auditor/IT Department to purchase two (2) laptop computers, two (2) docking stations, two (2) Microsoft Office 2016 licenses, related accessories and extended warranties and accidental damage protection, total cost not to exceed \$4,324.17 which will be paid from Fund 309002. Data Board approved said purchase on November 23, 2016. Multiple quotes were received: SHI - \$4,350.79; CDW-G - \$4,510.36. The Board voted as follows upon roll call: Mr. O'Brien, Yea; Mr. Cultice, Yea; Mr. Evans, Yea.

RESOLUTION NO. 16-12-1644

Mr. Evans moved and Mr. O'Brien seconded the motion to accept the attached quote from Enervise, Cincinnati, Ohio and authorize Municipal Court to purchase three (3) IP security cameras (including related accessories and installation) for their Court Services, Pre-Trial and Civil Divisions. The total cost shall not exceed \$6,323.00 and will be paid from Special Projects Fund 1127183. Data Board approved said purchase on November 23, 2016. The Board voted as follows upon roll call: Mr. Cultice, Yea; Mr. Evans, Yea; Mr. O'Brien, Yea.

RESOLUTION NO. 16-12-1645

Mr. O'Brien moved and Mr. Evans seconded the motion to acknowledge receipt of the Prosecutor and Treasurer's 2016 Delinquent Real Estate Tax and Assessment Collection Fund Reports, pursuant to Section 321.261 O.R.C. The Board voted as follows upon roll call: Mr. Evans, Yea; Mr. O'Brien, Yea; Mr. Cultice, Yea.

RESOLUTION NO. 16-12-1646

Mr. Evans moved and Mr. O'Brien seconded the motion to authorize and sign the attached Agreement with Mechanical Construction Managers, LLC DBA Rieck Services, Dayton, Ohio for the *West Central Juvenile Facility Boiler Replacement Project*, total cost not to exceed \$212,075.00 which will be paid from Fund 309-002, Project #C0008, with 100% reimbursement from Ohio DYS. The Board voted as follows upon roll call: Mr. O'Brien, Yea; Mr. Cultice, Yea; Mr. Evans, Yea.

RESOLUTION NO. 16-12-1647

Mr. O'Brien moved and Mr. Evans seconded the motion to authorize and sign the Employment Verification for Taylor Hamilton, part-time Clerk/Kennel Attendant for the Animal Shelter. Mr. Hamilton's first day will be December 5, 2016 at a pay rate of \$11.77 per hour. The Board voted as follows upon roll call: Mr. Cultice, Yea; Mr. Evans, Yea; Mr. O'Brien, Yea.

RESOLUTION NO. 16-12-1648

Mr. Evans moved and Mr. O'Brien seconded the motion to accept the attached quote from WS Electronics, LLC and authorize the Communication Center to purchase additional bandwidth (from 300Mbps to 500Mbps) (\$4,500) and advanced replacement support for a three (3) year period for the county microwave system (\$6,600 for all six units). The Exhult microwave system is a proprietary system, therefore the key must be purchased from them and WS Electronics, LLC is the vendor. The total cost shall not exceed \$11,100 and will be paid from Fund 109. The Communication Center Board of Directors approved said purchase at their November 16, 2016 meeting. Data Board approved said purchase on November 23, 2016. The Board voted as follows upon roll call: Mr. Evans, Yea; Mr. O'Brien, Yea; Mr. Cultice, Yea.

RESOLUTION NO. 16-12-1649

Mr. O'Brien moved and Mr. Evans seconded the motion to accept the attached quote from MNJ Technologies and authorize the Facilities and Operations Department to purchase one (1) HP EliteBook Revolve 810 G3 laptop computer, one (1) HP UltraSlim Dock 2013, one (1) HP Executive Tablet Pen G2, one (1) HP Care Pack Hardware Support, one (1) MS Office 2016 Standard License and one (1) HP External DVD Writer DVD-R/RW Support, total cost not to exceed \$2,236.77 which will be paid from Fund 001-060. Data Board approved said purchase on November 23, 2016. Multiple quotes were received: SHI - \$2,295.94; CDW-G - \$2,402.37. The Board voted as follows upon roll call: Mr. O'Brien, Yea; Mr. Cultice, Yea; Mr. Evans, Yea.

RESOLUTION NO. 16-12-1650

Mr. Evans moved and Mr. O'Brien seconded the motion to accept the resignation of Kari Raybern, Fiscal Specialist at the Department of Job and Family Services. Ms. Raybern's last day will be December 9, 2016. The Board voted as follows upon roll call: Mr. Cultice, Yea; Mr. Evans, Yea; Mr. O'Brien, Yea.

RESOLUTION NO. 16-12-1651

Mr. O'Brien moved and Mr. Evans seconded the motion to authorize and sign the attached Employee Requisition to fill the upcoming vacant position of full-time Fiscal Specialist at the Department of Job and Family Services, at a pay rate of \$14.32 per hour. The Board voted as follows upon roll call: Mr. Evans, Yea; Mr. O'Brien, Yea; Mr. Cultice, Yea.

RESOLUTION NO. 16-12-1652

Mr. Evans moved and Mr. O'Brien seconded the motion to authorize and sign the Employee Requisition to fill the vacant position of full-time Public Inquiries Assistant/Customer Service Representative at the Department of Job and Family Services, at a pay rate of \$11.77 per hour. The Board voted as follows upon roll call: Mr. O'Brien, Yea; Mr. Cultice, Yea; Mr. Evans, Yea.

RESOLUTION NO. 16-12-1653

Mr. O'Brien moved and Mr. Evans seconded the motion to authorize and sign the Employment Verification for Chasity Box, Child Support Case Manager for the Department of Job and Family Services. Ms. Box's first day will be December 27, 2016 at a pay rate of \$13.65 per hour. The Board voted as follows upon roll call: Mr. Cultice, Yea; Mr. Evans, Yea; Mr. O'Brien, Yea.

RESOLUTION NO. 16-12-1654

Mr. Evans moved and Mr. O'Brien seconded the motion to amend Resolution No. 16-09-1224 and authorize the deletion of eight (8) unpaid sewer rates and/or charges, that were previously certified to the Auditor of Miami County, Ohio for placement on the property tax list and duplicate of Miami County, Ohio for collection in the same manner as taxes, as they were all paid in full at the Sanitary Engineering Office between September 6, 2016 and November 21, 2016, as set forth in Attachment A. The Board voted as follows upon roll call: Mr. Evans, Yea; Mr. O'Brien, Yea; Mr. Cultice, Yea.

RESOLUTION NO. 16-12-1655

Mr. O'Brien moved and Mr. Evans seconded the motion to amend Resolution No. 10-01-58 and authorize four (4) additional educational grants of up to five hundred dollars (\$500.00) each, for a total of ten (10) grants, up to five hundred dollars (\$500.00) each, for a total cost not to exceed five thousand dollars (\$5,000.00), for Miami County school recycling grants sponsored by the Miami County Solid Waste District. The funding for said educational grants will come from Fund 437. The Board voted as follows upon roll call: Mr. O'Brien, Yea; Mr. Cultice, Yea; Mr. Evans, Yea.

RESOLUTION NO. 16-12-1656

Mr. Evans moved and Mr. O'Brien seconded the motion to authorize and sign the Employee Requisition to fill the vacant position of full-time Transfer Station Operator 2 for the Sanitary Engineering Department, at a pay rate of \$14.32-\$17.18 per hour. The Board voted as follows upon roll call: Mr. Cultice, Yea; Mr. Evans, Yea; Mr. O'Brien, Yea.

RESOLUTION NO. 16-12-1657

Mr. O'Brien moved and Mr. Evans seconded the motion to authorize and sign the Employment Verification for Gregory Simmons, Elected Commissioner. Mr. Simmons' first day will be January 2, 2017 with an annual salary of \$72,346.00. The Board voted as follows upon roll call: Mr. Evans, Yea; Mr. O'Brien, Yea; Mr. Cultice, Yea.

RESOLUTIONNO. 16-12-1658 Travel Training

Mr. Evans moved and Mr. O'Brien seconded the motion to approve the travel training requests as submitted. The Board voted as follows upon roll call: Mr. O'Brien, Yea; Mr. Evans, Yea; Mr. Cultice, Yea.

RESOLUTION NO. 16-12-1659 Then and Now Certificates

Mr. O'Brien moved and Mr. Evans seconded the motion to approve the then and now certificates as submitted. The Board voted as follows upon roll call: Mr. Cultice, Yea; Mr. Evans, Yea; Mr. O'Brien, Yea.

RESOLUTION NO. 16-12-1660 through 16-12-1670 Transfers

Mr. Evans moved and Mr. O'Brien seconded the motion to approve the transfers as requested. The Board voted as follows upon roll call: Mr. Evans, Yea; Mr. O'Brien, Yea; Mr. Cultice, Yea.

RESOLUTION NO. 16-12-1671 Signatures Only:

Termination(s)

Payroll Change(s)

CORSA Property Valuation Selection – Commissioners/General County

Mr. O'Brien moved and Mr. Evans seconded the motion to approve the signatures only as requested. The Board voted as follows upon roll call: Mr. O'Brien, Yea; Mr. Cultice, Yea; Mr. Evans, Yea.

RESOLUTION NO. 16-12-1672 Executive Session – Personnel/Employee Discipline

Mr. Evans moved and Mr. O'Brien seconded the motion to enter into Executive Session at 1:45 p.m. for the purpose of Personnel/Employee Discipline. The Board voted as follows upon roll call: Mr. Cultice, Yea; Mr. Evans, Yea; Mr. O'Brien, Yea.

Mr. O'Brien moved and Mr. Evans seconded the motion to adjourn from Executive Session at 2:16 p.m. The Board voted as follows upon roll call: Mr. Evans, Yea; Mr. O'Brien, Yea; Mr. Cultice, Yea.

There being no further business to be transacted, the Board of Miami County Commissioners adjourned from the General Session at 2:16 p.m. on this 1st day of December 2016.

Respectfully submitted:

Leigh M. Williams, Clerk/Commissioners' Administrator

Full minutes of the proceedings from this meeting have been digitally recorded.