

**COMMISSIONERS' MEETING  
MINUTES SUMMARY  
TUESDAY, OCTOBER 25, 2016  
9:00 A.M.**

**Saved as digital recording: CGS 10-25-16**

Richard L. Cultice, President Present  
John F. Evans, Vice President, Present  
John W. O'Brien, Member, Present

**Appointments**

9:00 a.m.      General Business  
9:05 a.m.      Diana Thompson – Miami County Visitors & Convention Bureau  
9:15 a.m.      Bid Opening – Surplus Equipment – Engineer's Office  
9:30 a.m.      Budget Hearings

**General Business**

Mr. O'Brien moved and Mr. Evans seconded the motion to approve the agenda as presented. The Board voted as follows upon roll call: Mr. Cultice, Yea; Mr. Evans, Yea; Mr. O'Brien, Yea.

Mr. Evans moved and Mr. O'Brien seconded the motion to approve the minutes of the October 20, 2016 meeting and dispense with the oral reading. The Board voted as follows upon roll call: Mr. Evans, Yea; Mr. O'Brien, Yea; Mr. Cultice, Yea.

**RESOLUTION NO. 16-10-1436**

Mr. O'Brien moved and Mr. Evans seconded the motion to authorize and sign bills for all funds as submitted. The Board voted as follows upon roll call: Mr. O'Brien, Yea; Mr. Cultice, Yea; Mr. Evans, Yea.

**RESOLUTION NO. 16-10-1437**

Mr. Evans moved and Mr. O'Brien seconded the motion to amend Resolution 16-06-900, which authorized the costs to construct new driveway approaches, in conjunction with the Fenner Road improvements, as shown on attachment 'A', be levied against the owners of the abutting property listed in attachment 'B' after construction, pursuant to Section 5543.16 of the Ohio Revised Code. Since said resolution, the Engineer's Office gave the property owners listed in attachment 'B' the opportunity to pay the entire cost of constructing the driveway approach shown in attachment 'A' upon completion of the replacement, in lieu of being assessed the costs of the improvements. The property owners listed in attachment 'B' have paid all costs for the replacement of the driveway approach shown in attachment 'A' and assessment for said costs is not necessary. Direct the Clerk of the Board to certify a true and correct copy of this Resolution to the County Engineer and County Auditor so the abovementioned property owners are not assessed for said improvements. The Board voted as follows upon roll call: Mr. Cultice, Yea; Mr. Evans, Yea; Mr. O'Brien, Yea.

RESOLUTION NO. 16-10-1438

Mr. O'Brien moved and Mr. Evans seconded the motion to accept the attached quote from Endicott Microfilm and authorize the Recorder's Office to purchase a maintenance agreement/one (1) year post warranty for their Kodak i4200 scanner and Kodak Capture Pro software assurance renewal which are used to scan documents and prepare files for microfilm and archiving. The cost is \$2,661.00 and will be paid from Fund 163. The Microfilm Board approved said purchase on October 20, 2016. Multiple quotes were received: CDW-G - \$2,667.56; MNJ Technologies - \$2,565.46. Although the MNJ Technologies quote was lower than the Endicott Microfilm quote, the Recorder is requesting award to Endicott Microfilm due to their close location (Cincinnati), which has proven to be a valuable resource for the Microfilm Department. In addition to providing software and equipment, Endicott Microfilm has equipped the Microfilm Department with research and information that has helped the Microfilm Department make operational decisions that benefit the county. The Board voted as follows upon roll call: Mr. Evans, Yea; Mr. O'Brien, Yea; Mr. Cultice, Yea.

RESOLUTION NO. 16-10-1439

Mr. Evans moved and Mr. O'Brien seconded the motion to award the *Dispatch Room Renovations Project* at the Communication Center as follows, as requested by Communication Center Director, Jeffrey Busch: RDT Concepts, Avon, Ohio, (Scope A, workstation furniture - \$191,680.00) and Old Oak General Contractors, West Milton, Ohio (Scope B, general contract work - \$39,277.57), both being the lowest/best bids. Bids for said project were opened and deferred on September 22, 2016, pursuant to Resolution 16-09-1291. The cost for said project will be paid as follows: \$191,680.00 for workstation furniture to be paid from Fund 1110 and \$39,277.57 for general contract work to be paid from Fund 109. Further sign the attached Contracts and Notices of Commencement with said companies. The Board voted as follows upon roll call: Mr. O'Brien, Yea; Mr. Cultice Yea; Mr. Evans, Yea.

RESOLUTION NO. 16-10-1440

Mr. O'Brien moved and Mr. Evans seconded the motion to authorize and sign the Employment Verification for Brian Callihan, Transfer Station Operator 1 for the Sanitary Engineering Department. Mr. Callihan's first day will be October 31, 2016 at a pay rate of \$13.65 per hour. The Board voted as follows upon roll call: Mr. Cultice, Yea; Mr. Evans, Yea; Mr. O'Brien, Yea.

RESOLUTIONNO. 16-10-1441 Travel Training

Mr. Evans moved and Mr. O'Brien seconded the motion to approve the travel training requests as submitted. The Board voted as follows upon roll call: Mr. Evans, Yea; Mr. O'Brien, Yea; Mr. Cultice, Yea.

RESOLUTION NO. 16-10-1442 Then and Now Certificates

Mr. O'Brien moved and Mr. Evans seconded the motion to approve the then and now certificates as submitted. The Board voted as follows upon roll call: Mr. O'Brien, Yea; Mr. Cultice, Yea; Mr. Evans, Yea.

RESOLUTION NO. 16-10-1443 through16-10-1445Transfers

Mr. Evans moved and Mr. O'Brien seconded the motion to approve the transfers as requested. The Board voted as follows upon roll call: Mr. Cultice, Yea; Mr. Evans, Yea; Mr. O'Brien, Yea.

RESOLUTION NO. 16-10-1446 Bid Opening – Surplus Equipment – Engineer  
**BIDS OPENED AND AWARD DEFERRED**

There being no further business to be transacted, the Board of Miami County Commissioners adjourned from the General Session at 10:36 a.m. on this 25th day of October 2016.

Respectfully submitted:  
Leigh M. Williams, Clerk, Commissioners Administrator

*Full minutes of the proceedings from this meeting have been digitally recorded.*