

**COMMISSIONERS' MEETING  
MINUTES SUMMARY  
TUESDAY, SEPTEMBER 6, 2016  
9:00 A.M.**

**Saved as digital recording: CGS09-06-16**

Richard L. Cultice, President Present  
John F. Evans, Vice President, Present  
John W. O'Brien, Member, Present

Appointments

9:00 a.m.      General Business

General Business

Mr. O'Brien moved and Mr. Evans seconded the motion to approve the agenda as presented. The Board voted as follows upon roll call: Mr. Cultice, Yea; Mr. Evans, Yea; Mr. O'Brien, Yea.

Mr. Evans moved and Mr. O'Brien seconded the motion to approve the minutes of the September 1, 2016 meeting and dispense with the oral reading. The Board voted as follows upon roll call: Mr. Evans, Yea; Mr. O'Brien, Yea; Mr. Cultice, Yea.

**RESOLUTION NO. 16-09-1198**

Mr. O'Brien moved and Mr. Evans seconded the motion to authorize and sign bills for all funds as submitted. The Board voted as follows upon roll call: Mr. O'Brien, Yea; Mr. Cultice, Yea; Mr. Evans, Yea.

**RESOLUTION NO. 16-09-1199**

Mr. Evans moved and Mr. O'Brien seconded the motion to acknowledge receipt of the Auditor's Summary Revenue and Expenditure Reports (electronically) for the month of August 2016. The Board voted as follows upon roll call: Mr. Cultice, Yea; Mr. Evans, Yea; Mr. O'Brien, Yea.

**RESOLUTION NO. 16-09-1200**

Mr. O'Brien moved and Mr. Evans seconded the motion to accept the attached rates of tax for the year 2016 as determined by the Miami County Budget Commission. The Board voted as follows upon roll call: Mr. Evans, Yea; Mr. O'Brien, Yea; Mr. Cultice, Yea.

**RESOLUTION NO. 16-09-1201**

Mr. Evans moved and Mr. O'Brien seconded the motion to authorize the Engineer's Office to submit the attached Ohio Diesel Emissions Reduction Grant Application, to the Ohio EPA, requesting total project funding in the amount of \$106,678.00: \$85,342.40 (80%) Federal Funds and \$21,335.60 (20%) in local funds (Fund 102) for the replacement of one of the Highway Department's existing diesel trucks. Further authorize Paul P. Huelskamp, County Engineer, to act in the capacity of the Authorizing Agent to facilitate the program. The Board voted as follows upon roll call: Mr. O'Brien, Yea; Mr. Cultice Yea; Mr. Evans, Yea.

RESOLUTION NO. 16-09-1202

Mr. O'Brien moved and Mr. Evans seconded the motion to accept the attached quote from Power DMS (sole source provider), Orlando, Florida and authorize the Communication Center to purchase a subscription to "cloud" based Power DMS software, which is required for compliance with CALEA accreditation processing. CALEA has mandated moving off the current software and utilizing a product called Power DMS which is being phased in and becomes mandatory after the Communication Center's next award in July of 2018. Administrative Assistant Beth Hull will benefit from the move to Power DMS now, as all of her training was handled in said format and software, and little training and support is available for the old CACE software when she would eventually have to move to the new software in two years. The cost for the two years, including training shall not exceed \$1,350.00, which will be paid from Fund 109. Power DMS will pro-rate the cost based on the go live date. After the 2018 award is received, the annual cost will be built into the CALEA fees. The Miami County Communication Center Board of Directors approved said purchase on July 27, 2016 and Data Board approved said purchase on August 10, 2016. The Board voted as follows upon roll call: Mr. Cultice, Yea; Mr. Evans, Yea; Mr. O'Brien, Yea.

RESOLUTION NO. 16-09-1203

Mr. Evans moved and Mr. O'Brien seconded the motion to award the Design Professional Services contract for the Storm Sewer Project in the Village of Potsdam, Miami County, Ohio, on behalf of the Department of Development, to Mote & Associates, Inc., 214 West Fourth Street, Greenville, Ohio. The Board of Commissioners authorized contract negotiations with said company on May 24, 2016, by Resolution No. 16-05-710. Further sign the attached *Engineering Agreement for Flood & Drainage Facility Improvements Phase III for the Village of Potsdam, Ohio*, total cost not to exceed \$30,000 (Project Fee Schedule attached). The Board voted as follows upon roll call: Mr. Evans, Yea; Mr. O'Brien, Yea; Mr. Cultice, Yea.

RESOLUTION NO. 16-09-1204

Mr. O'Brien moved and Mr. Evans seconded the motion to accept the attached quote from Cathcart & Company, LLC, Piqua, Ohio and authorize said company to repair masonry block damage and paint the exterior of the Sheriff's Training Center building. The building has had water penetration on several of the concrete blocks, resulting in damage and cracking. The building is also overdue for a fresh coat of block sealant and paint. The scope of work includes: a complete exterior power wash; all labor to apply the Tremco Solargard Hy-Build Product to the masonry block; apply Tremco Metal Primer to the aluminum surfaces on the gables, gutters, soffits and fascia; apply a final topcoat to the surfaces using Tremco Solargard Hy-Build Finish Coat; caulk voids as needed and paint the front rod iron posts. The products being used will provide no less than 10 years of water protection and color fade resistance. The cost shall not exceed \$5,875.00 (including a \$750 contingency), with \$2,125.00 material deposit due upfront, cost to be paid from Fund 001-060. Multiple quotes were received: Brian Bros. Painting & Restoration - \$11,600.00; Skinner Painting - \$7,830.00; Bissett & Company Painting - \$5,750.00. The Board voted as follows upon roll call: Mr. O'Brien, Yea; Mr. Cultice, Yea; Mr. Evans, Yea.

RESOLUTION NO. 16-09-1205

Mr. Evans moved and Mr. O'Brien seconded the motion to accept the resignation of Shannon Hanf, Eligibility Referral Specialist 2/Lead Worker at the Department of Job and Family Services, effective September 6, 2016. The Board voted as follows upon roll call: Mr. Cultice, Yea; Mr. Evans, Yea; Mr. O'Brien, Yea.

RESOLUTION NO. 16-09-1206

Mr. O'Brien moved and Mr. Evans seconded the motion to authorize and sign an Employee Requisition to fill the upcoming full-time position of Eligibility Referral Specialist 2/Lead Worker at the Department of Job and Family Services, at a pay rate of \$14.60 per hour. The Board voted as follows upon roll call: Mr. Evans, Yea; Mr. O'Brien, Yea; Mr. Cultice, Yea.

RESOLUTION NO. 16-09-1207

Mr. Evans moved and Mr. O'Brien seconded the motion to authorize and sign the Employment Verification for Patty McClellan, Transfer Station Laborer for the Sanitary Engineering Department/Transfer Station. Ms. McClellan's first day will be September 12, 2016 at a pay rate of \$11.00 per hour. The Board voted as follows upon roll call: Mr. O'Brien, Yea; Mr. Cultice Yea; Mr. Evans, Yea.

RESOLUTION NO. 16-09-1208

Mr. O'Brien moved and Mr. Evans seconded the motion to authorize the reduction of the special assessments that were placed upon the tax list and duplicate of the County, to those shown in Attachment A, for the construction of a public water supply and waterworks improvements and sewer supply improvement in the Merrimont area of the Miami County Sanitary and Water District Number One. The Miami County Auditor refunded the Merrimont water and sewer bonds in 2016, which resulted in a substantial reduction in the amount owed, which reduced the amount of special assessments owed by property owners associated with the construction of the project. Further direct the Clerk of the Board to certify a true and correct copy of this Resolution to the Auditor of Miami County, Ohio, with the request that said official take appropriate action to effect the end of this enactment. The Board voted as follows upon roll call: Mr. Cultice, Yea; Mr. Evans, Yea; Mr. O'Brien, Yea.

RESOLUTION NO. 16-09-1209

Mr. Evans moved and Mr. O'Brien seconded the motion to authorize the discontinuance of the special assessments that were placed upon the tax list and duplicate of the County, as shown in Attachment A, for the construction of a public water supply and waterworks improvements and sewer supply improvement in the Cedar Ridge area of the Miami County Sanitary and Water District Number One. The Miami County Auditor refunded the Cedar Ridge water and sewer bonds in 2016, which resulted in a substantial reduction in the amount owed, which eliminated the need for any further collection of special assessments associated with the construction of the project. Further direct the Clerk of the Board to certify a true and correct copy of this Resolution to the Auditor of Miami County, Ohio, with the request that said official take appropriate action to effect the end of this enactment. The Board voted as follows upon roll call: Mr. Evans, Yea; Mr. O'Brien, Yea; Mr. Cultice, Yea.

RESOLUTION NO. 16-09-1210

Mr. O'Brien moved and Mr. Evans seconded the motion to authorize and sign a two (2) year renewal agreement (January 1, 2017 through December 31, 2018) with Vision Service Plan (VSP), 3333 Quality Drive, Rancho Corodova, California 95670-7985 for the purpose of providing employees with vision related services through a voluntary payroll deduction plan. The rates are outlined in the attached agreement. The Board voted as follows upon roll call: Mr. O'Brien, Yea; Mr. Cultice, Yea; Mr. Evans, Yea.

RESOLUTIONNO. 16-09-1211 Travel Training

Mr. Evans moved and Mr. O'Brien seconded the motion to approve the travel training requests as submitted. The Board voted as follows upon roll call: Mr. Cultice, Yea; Mr. Evans, Yea; Mr. O'Brien, Yea.

RESOLUTION NO. 16-09-1212 Then and Now Certificates

Mr. O'Brien moved and Mr. Evans seconded the motion to approve the then and now certificates as submitted. The Board voted as follows upon roll call: Mr. Evans, Yea; Mr. O'Brien, Yea; Mr. Cultice, Yea.

RESOLUTION NO. 16-09-1213 through 16-09-1214 Additional Appropriations

Mr. Evans moved and Mr. O'Brien seconded the motion to approve the additional appropriations as requested. The Board voted as follows upon roll call: Mr. O'Brien, Yea; Mr. Cultice, Yea; Mr. Evans, Yea.

RESOLUTION NO. 16-09-1215 through16-09-1219 Transfers

Mr. O'Brien moved and Mr. Evans seconded the motion to approve the transfers as requested. The Board voted as follows upon roll call: Mr. Cultice, Yea; Mr. Evans, Yea; Mr. O'Brien, Yea.

RESOLUTION NO. 16-09-1220 Signatures Only:

Termination(s)

Mr. Evans moved and Mr. O'Brien seconded the motion to approve the signatures only as requested. The Board voted as follows upon roll call: Mr. Evans, Yea; Mr. O'Brien, Yea; Mr. Cultice, Yea.

There being no further business to be transacted, the Board of Miami County Commissioners adjourned from the General Session at 9:13 a.m. on this 6<sup>th</sup> day of September 2016.

Respectfully submitted:

Leigh M. Williams, Clerk, Commissioners Administrator

*Full minutes of the proceedings from this meeting have been digitally recorded.*