

**COMMISSIONERS' MEETING
MINUTES SUMMARY
THURSDAY, AUGUST 11, 2016
Saved as digital recording: CGS08-11-16**

Richard L. Cultice, President, Absent
John F. Evans, Vice President, Present
John W. O'Brien, Member, Present

Appointments

1:30 p.m. General Session

General Business

Mr. O'Brien moved and Mr. Evans seconded the motion to approve the agenda as presented. The Board voted as follows upon roll call: Mr. Evans, Yea; Mr. O'Brien, Yea; Mr. Cultice, Absent.

Mr. O'Brien moved and Mr. Evans seconded the motion to approve the minutes of the August 9, 2016, meeting and dispense with the oral reading. The Board voted as follows upon roll call: Mr. O'Brien, Yea; Mr. Evans, Yea; Mr. Cultice, Absent.

RESOLUTION NO. 16-08-1084

Mr. O'Brien moved and Mr. Evans seconded the motion to authorize and sign bills for all funds as submitted. The Board voted as follows upon roll call: Mr. Evans, Yea; Mr. O'Brien, Yea; Mr. Cultice, Absent.

RESOLUTION NO. 16-08-1085

Mr. O'Brien moved and Mr. Evans seconded the motion to authorize and sign the attached Service and Maintenance Agreement with Endicott Microfilm, Hamilton, Ohio for the Kodak archive writer which is used by the Microfilm Department to write and create film, as requested by the Miami County Recorder, Jessica Lopez. The cost is \$7,295.00 for the period of July 17, 2016 through July 16, 2017 and will be paid from Fund 163. Microfilm approved said service and maintenance agreement on July 21, 2016. Multiple quotes were received: Kodak Alaris - \$8,141.50; Information Management Services (IMS) - \$6,300.00 (does not include 2 preventative maintenance calls that Endicott Microfilm includes). The Board voted as follows upon roll call: Mr. O'Brien, Yea; Mr. Evans, Yea; Mr. Cultice, Absent.

RESOLUTION NO. 16-08-1086

Mr. O'Brien moved and Mr. Evans seconded the motion to authorize and sign the attached Employee Requisition to fill the upcoming vacant position of full-time Development Clerk II for the Department of Development, at a pay rate of \$11.77-\$16.49 per hour. The Board voted as follows upon roll call: Mr. Evans, Yea; Mr. O'Brien, Yea; Mr. Cultice, Absent.

RESOLUTION NO. 16-08-1087

Mr. O'Brien moved and Mr. Evans seconded the motion to accept the resignation of D. Craig Thompson, Development Director for the Department of Development, effective September 2, 2106. Further authorize and sign the attached *Separation Agreement and Release and Waiver*. The Board voted as follows upon roll call: Mr. O'Brien, Yea; Mr. Evans, Yea; Mr. Cultice, Absent.

RESOLUTION NO. 16-08-1088

Mr. O'Brien moved and Mr. Evans seconded the motion to accept the attached quote from Quality, Lawn, Landscape & Fence, Inc. and authorize the project of replacing the railing system in the front of the Job and Family Services Building. The current railing is not stable and has become a safety hazard. The cost shall not exceed \$2,340.00 which will be paid from Fund 106. Multiple quotes were received: Dalton Concrete Construction, Inc., Troy, Ohio - \$2,650.00; Spohn Associates, Inc., Dayton, Ohio - \$6,735.00. The Board voted as follows upon roll call: Mr. Evans, Yea; Mr. O'Brien, Yea; Mr. Cultice, Absent.

RESOLUTION NO. 16-08-1089

Mr. O'Brien moved and Mr. Evans seconded the motion to accept the resignation of Katelyn Gardella, Intermittent Eligibility Case Aide/College Intern at the Department of Job and Family Services, effective August 5, 2016. The Board voted as follows upon roll call: Mr. O'Brien, Yea; Mr. Evans, Yea; Mr. Cultice, Absent.

RESOLUTION NO. 16-08-1090

Mr. O'Brien moved and Mr. Evans seconded the motion to authorize and sign the attached *SDC Renewal for Miami County, D2585-2017 Addendum to Master Group Contract and SDC Renewal for Miami County, D2584-2017 Addendum to Master Group Contract*, with Superior Dental Care, for the provision of dental care benefits to enrolled Miami County employees and their eligible dependents. Said Addendums will become effective on January 1, 2017. The Board voted as follows upon roll call: Mr. Evans, Yea; Mr. O'Brien, Yea; Mr. Cultice, Absent.

RESOLUTION NO. 16-08-1091 Travel Training

Mr. O'Brien moved and Mr. Evans seconded the motion to approve the travel training requests. The Board voted as follows upon roll call: Mr. O'Brien, Yea; Mr. Evans, Yea; Mr. Cultice, Absent.

RESOLUTION NO. 16-08-1092 through 16-08-1093 Additional Appropriations

Mr. O'Brien moved and Mr. Evans seconded the motion to approve the additional appropriations as requested. The Board voted as follows upon roll call: Mr. Evans, Yea; Mr. O'Brien, Yea; Mr. Cultice, Absent.

RESOLUTION NO. 16-08-1094 through 16-08-1098 Transfers

Mr. O'Brien moved and Mr. Evans seconded the motion to approve the transfers as requested. The Board voted as follows upon roll call: Mr. O'Brien, Yea; Mr. Evans, Yea; Mr. Cultice, Absent.

RESOLUTION NO. 16-08-1099 Signatures Only

Payroll Change(s)

Mr. O'Brien moved and Mr. Evans seconded the motion to approve the signatures only as requested. The Board voted as follows upon roll call: Mr. Evans, Yea; Mr. O'Brien, Yea; Mr. Cultice, Absent.

There being no further business to be transacted, the Board of Miami County Commissioners adjourned from the General Session at 1:39 p.m. on this 11th day of August 2016.

Respectfully submitted:

Leigh M. Williams, Clerk/Commissioners' Administrator

Full minutes of the proceedings from this meeting have been digitally recorded.