

Note Date

**COMMISSIONERS' MEETING
MINUTES SUMMARY
MONDAY, JANUARY 11, 2016
9:00 A.M.**

John F. Evans, President, Present
Richard L. Cultice, Vice President, Present
John W. O'Brien, Member, Present

Appointments

9:00 a.m. Reorganization of the Board/General Business

Reorganization of the Board/General Business

Mr. O'Brien moved and Mr. Cultice seconded the motion to approve the agenda as presented. The Board voted as follows upon roll call: Mr. Evans, Yea; Mr. Cultice, Yea; Mr. O'Brien, Yea.

Mr. Cultice moved and Mr. O'Brien seconded the motion to approve the minutes of the January 7, 2016 meeting and dispense with the oral reading. The Board voted as follows upon roll call: Mr. Cultice, Yea; Mr. O'Brien, Yea; Mr. Evans, Yea.

RESOLUTION NO. 16-01-34

Mr. O'Brien moved and Mr. Evans seconded the motion to elect Richard L. Cultice as President of the Board for the term of one (1) year, beginning today and ending at the organization meeting of the Board on the second Monday of January, 2017. The Board voted as follows upon roll call: Mr. O'Brien, Yea; Mr. Evans, Yea; Mr. Cultice, Yea.

RESOLUTION NO. 16-01-35

Mr. Cultice moved and Mr. O'Brien seconded the motion to elect John F. Evans as Vice President of the Board for the term of one (1) year, beginning today and ending at the organization meeting of the Board on the second Monday of January, 2017. The Board voted as follows upon roll call: Mr. Evans, Yea; Mr. Cultice, Yea; Mr. O'Brien, Yea.

RESOLUTION NO. 16-01-36

Mr. O'Brien moved and Mr. Evans seconded the motion to set the meetings of the Board of Miami County Commissioners as follows: two general (regular) sessions – Tuesdays at 9:00 a.m. and Thursdays at 1:30 p.m.; one work session – Wednesdays at 9:00 a.m. The Board reserves the right to change, add or delete regular meetings and work sessions as it deems necessary. The Board voted as follows upon roll call: Mr. Cultice, Yea; Mr. O'Brien, Yea; Mr. Evans, Yea.

RESOLUTION NO. 16-01-37

Mr. Evans moved and Mr. O'Brien seconded the motion to assign Commissioners representation to the various boards/committees as attached during 2016. The Board voted as follows upon roll call: Mr. O'Brien, Yea; Mr. Evans, Yea; Mr. Cultice, Yea.

RESOLUTION NO. 16-01-38

Mr. O'Brien moved and Mr. Evans seconded the motion to authorize and sign the bills as submitted. The Board voted as follows upon roll call: Mr. Evans, Yea; Mr. Cultice, Yea; Mr. O'Brien, Yea.

RESOLUTION NO. 16-01-39

Mr. Evans moved and Mr. O'Brien seconded the motion to authorize the Miami County Engineer to proceed by force account in the year 2016, when not required by law to use competitive bidding, to employ such laborers and vehicles, use such county employees and property, lease such implements and tools, and purchase such materials as are necessary in the construction, reconstruction, improvement, maintenance (including mowing and spraying) or repair of roads, bridges and culverts under the jurisdiction of the Miami County Engineer. The Board voted as follows upon roll call: Mr. Cultice, Yea; Mr. O'Brien, Yea; Mr. Evans, Yea.

RESOLUTION NO. 16-01-40

Mr. O'Brien moved and Mr. Evans seconded the motion to authorize the salary of the County Engineer with compensation in accordance with Section 325.14. The County Engineer has elected not to engage in private practice of engineering or surveying. The payment of the salary of the Engineer of Miami County, for the pay period beginning January 1, 2016 and ending date of December 31, 2016, will be made a charge of each two (2) weeks from the portion of the fund known as the Road Fund. The Board voted as follows upon roll call: Mr. O'Brien, Yea; Mr. Evans, Yea; Mr. Cultice, Yea.

RESOLUTION NO. 16-01-41

Mr. Evans moved and Mr. O'Brien seconded the motion to authorize the County Engineer, in the name of Miami County, to participate in contracts of the Ohio Department of Transportation in the year 2016 for the purchase of machinery, materials, supplies or other articles pursuant to Section 5513.01 (B) ORC; to agree to be bound by all terms and conditions as the Director of Transportation prescribes and; to directly pay the vendor, under each such contract of the Ohio Department of Transportation in which the Miami County participates, for items it receives pursuant to the contract. Miami County agrees to hold the Director of Transportation and the Ohio Department of Transportation harmless for any claim or dispute arising out of participation in a contract pursuant to Section 5513.01 (B) ORC. The Board voted as follows upon roll call: Mr. Evans, Yea; Mr. Cultice, Yea; Mr. O'Brien, Yea.

RESOLUTION NO. 16-01-42

Mr. O'Brien moved and Mr. Evans seconded the motion to authorize participation in the State of Ohio Cooperative Purchasing Program through the Department of Administrative Services in the Year 2016, pursuant to O.R.C. 125.04. The Board voted as follows upon roll call: Mr. Cultice, Yea; Mr. O'Brien, Yea; Mr. Evans, Yea.

RESOLUTION NO. 16-01-43

Mr. Evans moved and Mr. O'Brien seconded the motion to adopt the following formula for distribution of the one (1) cent sales and use tax, effective January 1, 2016, to remain the same until changed by Board action:

73%	General Fund	Fund 001
23%	Central Communications	Fund 109
2%	Super Fund Cleanup	Fund 124
2%	Capital Improvements	Fund 309

The additional one-fourth of one percent sales tax (renewed on June 24, 2014 by Resolution No. 14-06-874) will be paid into the General Fund. The Board voted as follows upon roll call: Mr. O'Brien, Yea; Mr. Evans, Yea; Mr. Cultice, Yea.

RESOLUTION NO. 16-01-44

Mr. O'Brien moved and Mr. Evans seconded the motion to authorize the Miami County Engineer to develop and administer permits (installation and placement of public utilities within the dedicated public right-of-ways of all county maintained highways, digging or excavating on or along a county maintained highway, placement of private driveway approaches to a county maintained highway, and oversized and overweight vehicles using county maintained highways) for the calendar year of 2016 and to keep said permits with the permanent road records of Miami County, Ohio. The Board voted as follows upon roll call: Mr. Evans, Yea; Mr. Cultice, Yea; Mr. O'Brien, Yea.

RESOLUTION NO. 16-01-45

Mr. Evans moved and Mr. O'Brien seconded the motion to authorize the 2016 Miami Valley Regional Planning Commission dues (\$11,788.19) as calculated per the 2010 census be paid as follows: 57% from Fund 0001, Dept. 002 and 43% from Fund 0102; and designate the appointments of John W. O'Brien and Paul Huelskamp as Members and Richard L. Cultice and Britt Havenar as Alternate to the MVRPC Board; and Paul P. Huelskamp as Member and Britt Havenar as Alternate to the MVRPC Technical Advisory Committee for 2016. The Board voted as follows upon roll call: Mr. Cultice, Yea; Mr. O'Brien, Yea; Mr. Evans, Yea.

RESOLUTION NO. 16-01-46

Mr. O'Brien moved and Mr. Evans seconded the motion to designate Richard L. Cultice, President of the Board of Commissioners, as the Official Voting Representative of Miami County at the Annual Meeting of the County Commissioners Association of Ohio in 2016. Further designate John F. Evans, Vice President of the Board of Commissioners, as the Alternate Voting Representative of Miami County. The Board voted as follows upon roll call: Mr. O'Brien, Yea; Mr. Evans, Yea; Mr. Cultice, Yea.

RESOLUTION NO. 16-01-47

Mr. Evans moved and Mr. O'Brien seconded the motion to acknowledge receipt of the Sheriff's Monthly Expenses Account for the period ending December 31, 2015, as prescribed under Section 325.07 of the Ohio Revised Code. The Board voted as follows upon roll call: Mr. Evans, Yea; Mr. Cultice, Yea; Mr. O'Brien, Yea.

RESOLUTION NO. 16-01-48

Mr. O'Brien moved and Mr. Evans seconded the motion to authorize and enter into a *BusinessFirst! For A Greater Dayton Region Business Retention and Expansion Program Intergovernmental Cooperation Agreement (2016-2020)* for Miami County's participation in the region-wide economic development initiative of BusinessFirst! in order to support the growth and retention of local businesses in the County and the region. The administration of the Program is managed through an Intergovernmental Cooperation Agreement among the member jurisdictions to which the Montgomery County Department of Community and Economic Development is the Contract Manager for the Program. The current Agreement expired December 31, 2015 and the Department of Development is requesting that a new Agreement be entered into for the term of five (5) years to expire on December 31, 2020, total annual cost not to exceed \$1,500.00. Further designate the Miami County Department of Development Director as the certifying employee for protocol agreement certification in regard to the implementation of the BusinessFirst! Program. The Board voted as follows upon roll call: Mr. Cultice, Yea; Mr. O'Brien, Yea; Mr. Evans, Yea.

RESOLUTION NO. 16-01-49

Mr. Evans moved and Mr. O'Brien seconded the motion to authorize and sign an Agreement with Bollinger Enterprises, Piqua, Ohio, for CHIP Housing Inspection Services and Lead Risk Assessment, Inspection and Clearance Services with the PY 2015 CHIP program. The Agreement shall not exceed \$95,000. The Board voted as follows upon roll call: Mr. O'Brien, Yea; Mr. Evans, Yea; Mr. Cultice, Yea.

RESOLUTION NO. 16-01-50

Mr. O'Brien moved and Mr. Evans seconded the motion to authorize and sign an Employee Requisition to fill the new position of full-time Building and Electrical Inspector 1 for the Department of Development, at a pay rate of \$21.39 per hour. The Board voted as follows upon roll call: Mr. Evans, Yea; Mr. Cultice, Yea; Mr. O'Brien, Yea.

RESOLUTION NO. 16-01-51

Mr. Evans moved and Mr. O'Brien seconded the motion to accept the resignation of Kacie Evans, Unit Support Worker 2 (Receptionist) at the Department of Job and Family Services, effective January 8, 2016. The Board voted as follows upon roll call: Mr. Cultice, Yea; Mr. O'Brien, Yea; Mr. Evans, Yea.

RESOLUTION NO. 16-01-52

Mr. O'Brien moved and Mr. Evans seconded the motion to authorize and sign the Employee Requisition to fill the vacant full-time position of Unit Support Worker 2 (Receptionist) at the Department of Job and Family Services at a pay rate of \$11.54 per hour. The Board voted as follows upon roll call: Mr. O'Brien, Yea; Mr. Evans, Yea; Mr. Cultice, Yea.

RESOLUTION NO. 16-01-53

Mr. Evans moved and Mr. O'Brien seconded the motion to authorize and sign the attached Engagement Letter with Clark Schaefer Hackett, Dayton, Ohio for assistance with Form 1095-C and Form 1094-C reporting to the Internal Revenue Service (IRS) by March 31, 2016, as required by the Affordable Care Act. Said firm will also send out letters with standard wording to all employees regarding Form 1095-C explaining the purpose of the form and why they are receiving the information (approximately 1500 letters). The cost shall not exceed \$3,500.00 and will be paid from Fund 691. The Board voted as follows upon roll call: Mr. Evans, Yea; Mr. Cultice, Yea; Mr. O'Brien, Yea.

RESOLUTION NO. 16-01-54 Travel/Training

Mr. O'Brien moved and Mr. Evans seconded the motion to approve the Travel/Training requests as submitted. The Board voted as follows upon roll call: Mr. Cultice, Yea; Mr. O'Brien, Yea; Mr. Evans, Yea.

RESOLUTION NO. 16-01-55 Then and Now Certificates

Mr. Evans moved and Mr. O'Brien seconded the motion to approve the Then and Now Certificates as submitted. The Board voted as follows upon roll call: Mr. O'Brien, Yea; Mr. Evans, Yea; Mr. Cultice, Yea.

RESOLUTION NO. 16-01-56 Additional Appropriations

Mr. O'Brien moved and Mr. Evans seconded the motion to approve the Additional Appropriation requests as submitted. The Board voted as follows upon roll call: Mr. Evans, Yea; Mr. Cultice, Yea; Mr. O'Brien, Yea.

RESOLUTION NO. 16-01-57 through 16-01-63 Transfers

Mr. Evans moved and Mr. O'Brien seconded the motion to approve the Transfer requests as submitted. The Board voted as follows upon roll call: Mr. Cultice, Yea; Mr. O'Brien, Yea; Mr. Evans, Yea.

RESOLUTION NO. 16-01-64 Signatures Only:

Equitable Sharing Agreement and Certification – Federal Law Enforcement Trust Fund – Sheriff's Office

Mr. O'Brien moved and Mr. Evans seconded the motion to approve the signatures only as submitted. The Board voted as follows upon roll call: Mr. O'Brien, Yea; Mr. Evans, Yea; Mr. Cultice, Yea.

There being no further business to be transacted, the Board of Miami County Commissioners adjourned from Reorganization of the Board/General Session at 9:14 a.m. on this 11th day of January 2016.

Respectfully submitted:
Leigh M. Williams, Clerk

Full minutes of the proceedings from this meeting have been digitally recorded.