

**COMMISSIONERS' MEETING
MINUTES SUMMARY
THURSDAY, JANUARY 15, 2015
1:30 P.M.
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John F. Evans, President, Present
Richard L. Cultice, Vice President, Present
John W. O'Brien, Member, Present

Appointments

1:30 p.m. General Business
1:35 p.m. Executive Session – Personnel/Employment

General Business

Mr. O'Brien moved and Mr. Cultice seconded the motion to approve the agenda as presented. The Board voted as follows upon roll call: Mr. Evans, Yea; Mr. Cultice, Yea; Mr. O'Brien, Yea.

Mr. Cultice moved and Mr. O'Brien seconded the motion to approve the minutes of the January 12, 2015 meeting and dispense with the oral reading. The Board voted as follows upon roll call: Mr. Cultice, Yea; Mr. O'Brien, Yea; Mr. Evans, Yea.

RESOLUTION NO. 15-01-46

Mr. O'Brien moved and Mr. Cultice seconded the motion to authorize and sign bills for all funds as submitted. The Board voted as follows upon roll call: Mr. O'Brien, Yea; Mr. Evans, Yea; Mr. Cultice, Yea.

RESOLUTION NO. 15-01-47

Mr. Cultice moved and Mr. O'Brien seconded the motion to authorize and sign the attached Safeguard Maintenance, Repair and Support Agreement with Jefferson Audio Video Systems, Inc., (JAVS) for the County's digital recording system. This combined Agreement includes all thirteen rooms at a cost of \$1,395.00 per room, for a total cost not to exceed \$18,135.00, which will be paid from Fund 0001-0011 and internally billed to each benefitting department. An additional fee of \$115.00 per hour (one hour minimum) will apply for each request for on-site service of video conferencing codec units. The \$115.00 per hour fee commences when technician arrives on site. JAVS will not charge for travel time. The effective date is January 1, 2015 through December 31, 2015. The Board voted as follows upon roll call: Mr. Evans, Yea; Mr. Cultice, Yea; Mr. O'Brien, Yea.

RESOLUTION NO. 15-01-48

Mr. O'Brien moved and Mr. Cultice seconded the motion to accept the quote from Canon Solutions America, Inc., Dublin, Ohio (under State Contract No. 800324) and authorize the Engineer's Office to purchase one (1) PlotWave 340 Printer, at a cost not to exceed \$13,027.00 (including the trade-in of their current Ricoh 480W unit – County fixed asset #5901), plus a monthly cost of \$151.00 for maintenance (for one year), which will be paid from Fund 01312. Data Board approved said purchase on January 12, 2015. The current equipment has fallen into a state of disrepair and cannot be effectively interfaced with current computer software. The Board voted as follows upon roll call: Mr. Cultice, Yea; Mr. O'Brien, Yea; Mr. Evans, Yea.

RESOLUTION NO. 15-01-49

Mr. Cultice moved and Mr. O'Brien seconded the motion to accept the attached quote from Jefferson Audio Video Systems, Inc. (JAVS) and authorize Municipal Court to purchase three (3) 10" monitors and Ohm cable for their video conferencing solution, which will be placed in each of the Municipal Court courtrooms. This purchase is part of the purchase and approval that took place on August 26, 2014 by Resolution No. 14-08-1174, but the quote for said monitors was missed by JAVS in their original quote. The cost shall not exceed \$1,238.00, which includes shipping, and will be paid from Fund 164183. JAVS is the sole source provider of this product. Data Board approved said purchase on November 12, 2014. The Board voted as follows upon roll call: Mr. O'Brien, Yea; Mr. Evans Yea; Mr. Cultice, Yea.

RESOLUTION NO. 15-01-50

Mr. O'Brien moved and Mr. Cultice seconded the motion to authorize and sign an Agreement (attached) with MyTeam1 Corporation, dba One Call Now, Troy, Ohio, on behalf of Municipal Court, for telephone message delivery to defendants and court employees, referencing dates of appearance and/or closure of the Court (25,000 pre-paid calls package). The cost of the Agreement shall not exceed \$3,060.00, which will be paid from Fund 164, and will cover the months of January 26, 2015 through January 25, 2016. The Board voted as follows upon roll call: Mr. Evans, Yea; Mr. Cultice, Yea; Mr. O'Brien, Yea.

RESOLUTION NO. 15-01-51

Mr. Cultice moved and Mr. O'Brien seconded the motion to authorize and enter into a contract with the Village of Bradford and the Miami County Sheriff for the purpose of police protection to the Village of Bradford during 2015. The Sheriff agrees to provide 8 ½ hours a day of police protection, seven (7) days per week, to the Village of Bradford. The cost of the contract is \$6,640.50 per month and an amount not to exceed \$7,500.00 per year for all fuel. The Board voted as follows upon roll call: Mr. Cultice, Yea; Mr. O'Brien, Yea; Mr. Evans, Yea.

RESOLUTION NO. 15-01-52

Mr. O'Brien moved and Mr. Cultice seconded the motion to accept the resignation of Nicole B. Reese, Community Development Program Manager for the Department of Development, effective January 30, 2015. The Board voted as follows upon roll call: Mr. O'Brien, Yea; Mr. Evans, Yea; Mr. Cultice, Yea.

RESOLUTION NO. 15-01-53

Mr. Cultice moved and Mr. O'Brien seconded the motion to authorize the President of the Board to sign the attached amended Programmatic Agreement for Coordination with the Ohio Historic Preservation Office for the administration of CDBG, NSP, and HOME funded activities, which is to continue in full force until December 31, 2019. The Programmatic Agreement with the Ohio Historic Preservation Office signed on December 8, 2011 expired on December 31, 2014. The Ohio Historic Preservation Office has drafted an Amendment to the Miami County Board of Commissioner's Programmatic Agreement for the administration of HUD-funded programs that will replace the existing agreement in whole and extend the duration for an additional five years. The Board voted as follows upon roll call: Mr. Evans, Yea; Mr. Cultice, Yea; Mr. O'Brien, Yea.

RESOLUTION NO. 15-01-54

Mr. O'Brien moved and Mr. Cultice seconded the motion to accept the attached quote from Lostcreek Lawn and Fence and authorize their lawn care services (mowing, basic trimming, and fertilizer/week applications) at the Department of Job and Family Services during 2015. Further sign the attached Lawn Care Services Contract with said company. The cost shall not exceed \$2,730.00 and will be paid from Fund 106. Said vendor will provide services under a one-year contract with two additional one-year contracts based upon satisfactory performance. Two (2) other quotes were received: DreamLawn, Inc. - \$6,363.00; Sheilds Lawn Tamers - \$3,025.00. The Board voted as follows upon roll call: Mr. Cultice, Yea; Mr. O'Brien, Yea; Mr. Evans, Yea.

RESOLUTION NO. 15-01-55

Mr. Cultice moved and Mr. O'Brien seconded the motion to accept the resignation of Michelle Wright, Public Inquiries Assistant at the Department of Job and Family Services, effective January 23, 2015. The Board voted as follows upon roll call: Mr. O'Brien, Yea; Mr. Evans Yea; Mr. Cultice, Yea.

RESOLUTION NO. 15-01-56

Mr. O'Brien moved and Mr. Cultice seconded the motion to authorize and sign an Employee Requisition to fill the upcoming vacant position of full-time Public Inquiries Assistant at the Department of Job and Family Services at a pay rate of \$11.31 per hour. The Board voted as follows upon roll call: Mr. Evans, Yea; Mr. Cultice, Yea; Mr. O'Brien, Yea.

RESOLUTION NO. 15-01-57

Mr. Cultice moved and Mr. O'Brien seconded the motion to accept the quote from Finfrock Construction Company, Covington, Ohio (only quote received) for emergency water and sewer repairs during 2015, as requested by the Sanitary Engineering Department. The cost shall not exceed \$10,000 per occurrence, to be used as needed by the Miami County Sanitary Engineer. The Board voted as follows upon roll call: Mr. Cultice, Yea; Mr. O'Brien, Yea; Mr. Evans, Yea.

RESOLUTION NO. 15-01-58

Mr. O'Brien moved and Mr. Cultice seconded the motion to accept the quote from Lostcreek Lawn & Fence Company, Inc., Casstown, Ohio and authorize their lawn care services at the Miami County Sanitary Engineering Department/Transfer Station at a cost not to exceed \$6,970.00 annually, which will be paid from Fund 437, as well as lawn care services at the Miami County Sewage Pumping Stations (10 sites) at a cost not to exceed \$3,800.00 annually, which will be paid from Fund 434. A second quote from Sheilds Lawn Tamers, Inc., Troy, Ohio was received: \$12,835.00 for Sanitary Engineering Department/Transfer Station and \$8,950.00 for the Sewage Pumping Stations; and a quote was sought from Longs Lawn Care, but they did not respond. The Board voted as follows upon roll call: Mr. O'Brien, Yea; Mr. Evans, Yea; Mr. Cultice, Yea.

RESOLUTION NO. 15-01-59

Mr. Cultice moved and Mr. O'Brien seconded the motion to authorize and sign an Employee Requisition to fill the position of part-time/temporary Human Resource Assistant for the Commissioners' Office at a pay rate of \$20.00 per hour. The Board voted as follows upon roll call: Mr. Evans, Yea; Mr. Cultice, Yea; Mr. O'Brien, Yea.

RESOLUTION NO. 15-01-60

Mr. O'Brien moved and Mr. Cultice seconded the motion to authorize and sign the Employment Verification for Todd Krueckeberg, temporary/part-time Human Resources Assistant for the HR Department/Commissioners Office. Mr. Krueckeberg first day will be January 9, 2015, at a pay rate of \$20.00 per hour. The Board voted as follows upon roll call: Mr. Cultice, Yea; Mr. O'Brien, Yea; Mr. Evans, Yea.

RESOLUTION NO. 15-01-61 Travel Training

Mr. Cultice moved and Mr. O'Brien seconded the motion to approve the travel training requests as submitted. The Board voted as follows upon roll call: Mr. O'Brien, Yea; Mr. Evans, Yea; Mr. Cultice, Yea.

RESOLUTION NO. 15-01-62 Signatures Only

Mylar – Replat of Wiley Industrial Park East, Lots 1 and 2, Section One, Located in Section 25, Town 2, Range 9 Bethel Township, Miami County, Ohio – Engineer/Tax Map Department

Mr. O'Brien moved and Mr. Cultice seconded the motion to approve the signatures only as requested. The Board voted as follows upon roll call: Mr. Evans, Yea; Mr. Cultice, Yea; Mr. O'Brien, Yea.

RESOLUTION NO. 15-01-63 Executive Session – Personnel/Employment

Mr. Cultice moved and Mr. O'Brien seconded the motion to enter into Executive Session at 1:46 p.m. for the purpose of Personnel/Employment. The Board voted as follows upon roll call: Mr. Cultice, Yea; Mr. O'Brien, Yea; Mr. Evans, Yea.

Mr. O'Brien moved and Mr. Cultice seconded the motion to adjourn from Executive Session at 3:05 p.m. The Board voted as follows upon roll call: Mr. O'Brien, Yea; Mr. Evans, Yea; Mr. Cultice, Yea.

There being no further business to be transacted, the Board of Miami County Commissioners adjourned from the General Session at 3:05 p.m. on this 15th day of January 2015.

Respectfully submitted:

Leigh M. Williams, Clerk/Commissioners' Administrator

Full minutes of the proceedings from this meeting have been digitally recorded.