

**COMMISSIONERS' MEETING  
MINUTES SUMMARY  
TUESDAY, OCTOBER 21, 2014  
9:00 A.M.  
Saved as digital recording: CGS**

John W. O'Brien, President, Present  
John F. Evans, Vice President, Present  
Richard L. Cultice, Member, Present

Appointments

9:00 a.m.      General Session  
9:00 a.m.      Bid Opening – Plumbing and Security Upgrade to Miami County Courthouse and  
                    Safety Building  
9:30 a.m.      Budget Hearings

General Business

Mr. Cultice moved and Mr. Evans seconded the motion to approve the agenda as presented. The Board voted as follows upon roll call: Mr. O'Brien, Yea; Mr. Evans, Yea; Mr. Cultice, Yea.

Mr. Evans moved and Mr. Cultice seconded the motion to approve the minutes of the Thursday, October 16, 2014 meeting and dispense with the oral reading. The Board voted as follows upon roll call: Mr. Evans, Yea; Mr. Cultice, Yea; Mr. O'Brien, Yea.

RESOLUTION NO. 14-10-1451

Mr. Cultice moved and Mr. Evans seconded the motion to authorize and sign bills for all funds as submitted. The Board voted as follows upon roll call: Mr. Cultice, Yea; Mr. O'Brien, Yea; Mr. Evans, Yea.

RESOLUTION NO. 14-10-1452

Mr. Evans moved and Mr. Cultice seconded the motion to authorize and sign a "Customer Service Agreement" with Rumpke of Ohio, Inc. for the provision of collection and disposal of solid waste materials for the Communication Center. The cost is \$41.00 per month plus a monthly adjustable fuel surcharge (4 yard container serviced every other week) for a term of three (3) years, with a maximum of increase of 8% in each of the second and third years. Said Agreement will be paid from Fund 109. The service effective date is September 1, 2014. The Miami County Communication Center Board of Directors approved said Agreement at their July 30, 2014 meeting. A second quote from Allied Waste was received in the amount of \$91.33 per month, and Waste Management did not submit a quote for consideration. The Board voted as follows upon roll call: Mr. O'Brien, Yea; Mr. Evans, Yea; Mr. Cultice, Yea.

RESOLUTION NO. 14-10-1453

Mr. Cultice moved and Mr. Evans seconded the motion to authorize the probationary release of Kimberly Wall, Dispatch Operator at the Communication Center, effective immediately. The Board voted as follows upon roll call: Mr. Evans, Yea; Mr. Cultice, Yea; Mr. O'Brien, Yea.

RESOLUTION NO. 14-10-1454

Mr. Evans moved and Mr. Cultice seconded the motion to authorize and sign an Employee Requisition to fill the vacant position of Dispatch Operator (full-time) at the Communication Center, at a pay rate of \$16.61 per hour. The Board voted as follows upon roll call: Mr. Cultice, Yea; Mr. O'Brien, Yea; Mr. Evans, Yea.

RESOLUTION NO. 14-10-1455

Mr. Cultice moved and Mr. Evans seconded the motion to accept the attached quote from My Office Design, Sidney, Ohio and authorize to said company the restoration of ten (10) jury chairs that are located in Municipal Court's large courtroom. The restoration will consist of the stripping, staining and refinishing of the wood surface of the chairs to match the current color as closely as possible, as well as the removal and replacement of the cushion and fabric portion of the chairs, gluing any defective or damaged joints and oiling the swivel mechanisms. The cost shall not exceed \$4,677.50 and will be paid from Fund 001-060. Multiple quotes were received: Brian Bros. Painting & Restoration, Piqua, Ohio - \$6,000.00; Elements IV Interiors, Dayton, Ohio - \$9,217.60. The Board voted as follows upon roll call: Mr. O'Brien, Yea; Mr. Evans, Yea; Mr. Cultice, Yea.

RESOLUTION NO. 14-10-1456

Mr. Evans moved and Mr. Cultice seconded the motion to accept the attached quote from Wellbury Information Services, LLC, Troy, Ohio and authorize said company to complete the conversion of files off the Sanitary Engineering Department's eCabinet and two associated network attached storage "SNAP" servers onto USB or disk, total cost not to exceed \$2,500.00, which will be paid from Funds 434, 436 and 437. The eCabinet purchased by the Sanitary Engineering Department in 2006 for file storage is outdated. Modern Office Methods, Dayton, Ohio also submitted two quotes for said services - 1<sup>st</sup> Quote being \$6,000 and 2<sup>nd</sup> Quote being \$12,998.70. The Miami County Automatic Data Board has authorized the purchase of this service at the October 8, 2014 meeting. The Board voted as follows upon roll call: Mr. Evans, Yea; Mr. Cultice, Yea; Mr. O'Brien, Yea.

RESOLUTION NO. 14-10-1457

Mr. Cultice moved and Mr. Evans seconded the motion to appoint Robert Black, 1600 Stockham Drive, Piqua, Ohio to the Miami County Rural Zoning Commission to fill the unexpired term of William Posey, term to expire June 27, 2015. The Board voted as follows upon roll call: Mr. Cultice, Yea; Mr. O'Brien, Yea; Mr. Evans, Yea.

RESOLUTION NO. 14-10-1458

Mr. Evans moved and Mr. Cultice seconded the motion to adopt a revised “Public Records Policy of Miami County, Ohio” to include the following (copy of revised policy attached):

**VIII. Tracking Public Records Requests**

- A. County departments will track records requests by date of request, date of fulfillment of the related request, the method the records are provided and the actual records provided. (Auditor of State Bulletin attached with sample log)

The State Auditor’s Office, during an annual audit in 2014, discovered that the “Public Records Policy of Miami County, Ohio” does not include “provisions related to a method to track public records requests by date and fulfillment of each public records request” and recommended that the County “approve a modified public records policy to include a requirement to track public records requests, i.e. logs, by date of request, date of fulfillment of the related request, the method records are provided and the actual records provided”. The Board voted as follows upon roll call: Mr. O’Brien, Yea; Mr. Evans, Yea; Mr. Cultice, Yea.

RESOLUTION NO. 14-10-1459 Travel Training

Mr. Cultice moved and Mr. Evans seconded the motion to approve the travel training requests as submitted. The Board voted as follows upon roll call: Mr. Evans, Yea; Mr. Cultice, Yea; Mr. O’Brien, Yea.

RESOLUTION NO. 14-10-1460 through 14-10-1470 Transfers

Mr. Evans moved and Mr. Cultice seconded the motion to approve the transfers as submitted. The Board voted as follows upon roll call: Mr. Cultice, Yea; Mr. O’Brien, Yea; Mr. Evans, Yea.

RESOLUTION NO. 14-10-1471 Signatures Only:

Permit(s) - Engineer

Mr. Cultice moved and Mr. Evans seconded the motion to approve the signatures only as submitted. The Board voted as follows upon roll call: Mr. O’Brien, Yea; Mr. Evans, Yea; Mr. Cultice, Yea.

RESOLUTION NO. 14-10-1472 Bid Opening – Plumbing and Security Upgrade to Miami County Courthouse and Safety Building

**BIDS OPENED AND AWARD DEFERRED**

There being no further business to be transacted, the Board of Miami County Commissioners adjourned from the General Session at 11:04 a.m. on this 21st day of October 2014.

Respectfully submitted:

Leigh M. Williams, Clerk/Commissioners’ Administrator

*Full minutes of the proceedings from this meeting have been digitally recorded.*