

**COMMISSIONERS' MEETING
MINUTES SUMMARY
THURSDAY, DECEMBER 5, 2013
1:30 P.M.
Saved as digital recording: CGS12-05-13**

Richard L. Cultice, President, Present
John F. Evans, Vice President, Present
John W. O'Brien, Member, Present

Appointments

1:30 p.m. General Business
1:45 p.m. Jillian Rhoades – City of Troy

General Business

Mr. O'Brien moved and Mr. Evans seconded the motion to approve the agenda as presented. The Board voted as follows upon roll call: Mr. Cultice, Yea; Mr. Evans, Yea; Mr. O'Brien, Yea.

Mr. Evans moved and Mr. O'Brien seconded the motion to approve the minutes of the December 3, 2013 meeting and dispense with the oral reading. The Board voted as follows upon roll call: Mr. Evans, Yea; Mr. O'Brien, Yea; Mr. Cultice, Yea.

RESOLUTION NO. 13-12-1701

Mr. O'Brien moved and Mr. Evans seconded the motion to authorize and sign the bills for the General Fund, Other Funds and Job & Family Services. The Board voted as follows upon roll call: Mr. O'Brien, Yea; Mr. Cultice, Yea; Mr. Evans, Yea.

RESOLUTION NO. 13-12-1702

Mr. Evans moved and Mr. O'Brien seconded the motion to acknowledge receipt and review of the Auditor's Monthly Financial Reports for the month of November 2013. The Board voted as follows upon roll call: Mr. Cultice, Yea; Mr. Evans, Yea; Mr. O'Brien, Yea.

RESOLUTION NO. 13-12-1703

Mr. O'Brien moved and Mr. Evans seconded the motion to authorize and sign the attached *Maintenance, Repair, And Support Agreement* with Jefferson Audio Video Systems, Inc. (JAVS), for support for the county's upgraded digital recording system. The cost for each of the thirteen (13) rooms is \$490.00, for a total cost not to exceed \$6,370.00 (includes a 50% upgrade discount for the first year), for the period of January 1, 2014 through December 31, 2014, which will be paid from Fund 001-011. Each department will be internally billed for their portion of said Agreement. The Board voted as follows upon roll call: Mr. Evans, Yea; Mr. O'Brien, Yea; Mr. Cultice, Yea.

RESOLUTION NO. 13-12-1704

Mr. Evans moved and Mr. O'Brien seconded the motion to authorize and sign the attached Agreement for Community Control/Probation Services, with the Ohio Department of Rehabilitation and Correction, for the period of October 1, 2013 through September 30, 2015, as requested by Common Pleas Court. The County Commissioners agree to offer the following items necessary for the performance of services under this agreement: office space, utilities, telephone services and other items outlined in the agreement. The Administrative Judge of Common Pleas Court will need to approve supply requisitions and durables. The Board voted as follows upon roll call: Mr. O'Brien, Yea; Mr. Cultice, Yea; Mr. Evans, Yea.

RESOLUTION NO. 13-12-1705

Mr. O'Brien moved and Mr. Evans seconded the motion to authorize and sign the attached agreement with Clark County Juvenile Court, Job & Family Services of Clark County, and Miami County Juvenile Court/David L. Brown Youth Center, which sets forth the terms and conditions between the parties for placement and related services for children who are in the care and/or custody of Clark County Juvenile Court/Job and Family Services of Clark County. The maximum amount payable pursuant to this contract is up to \$40,000, dependent upon utilization. The Board voted as follows upon roll call: Mr. Cultice, Yea; Mr. Evans, Yea; Mr. O'Brien, Yea.

RESOLUTION NO. 13-12-1706

Mr. Evans moved and Mr. O'Brien seconded the motion to authorize and sign agreements with the following Miami County municipalities and townships, which designate respective "winter maintenance" jurisdictional responsibilities that are contrary to the "standard" jurisdictional responsibility, and represent a fair and balanced swap between the parties, and that the public health, safety, and welfare is best served by entering into said agreements: City of Piqua, City of Tipp City, City of Troy, Newton Township and Union Township. The Board voted as follows upon roll call: Mr. Evans, Yea; Mr. O'Brien, Yea; Mr. Cultice, Yea.

RESOLUTION NO. 13-12-1707

Mr. O'Brien moved and Mr. Evans seconded the motion to acknowledge receipt of the County Prosecutor's and County Treasurer's Delinquent Real Estate Tax and Assessment Collection Fund Reports for 2013, pursuant to O.R.C. 321.261. The Board voted as follows upon roll call: Mr. O'Brien, Yea; Mr. Cultice, Yea; Mr. Evans, Yea.

RESOLUTION NO. 13-12-1708

Mr. Evans moved and Mr. O'Brien seconded the motion to acknowledge receipt of the Sheriff's Monthly Expense Account for the period ending November 30, 2013, as prescribed under Section 325.07 O.R.C. The Board voted as follows upon roll call: Mr. Cultice, Yea; Mr. Evans, Yea; Mr. O'Brien, Yea.

RESOLUTION NO. 13-12-1709

Mr. O'Brien moved and Mr. Evans seconded the motion to accept the attached quote from M.L. Dunn, Vandalia, Ohio and authorize the project of replacing the flooring in the front lobby and in the staff lounge at the West Central Juvenile Facility. The project will consist of basic floor preparation, installation of tile in the waiting room and lounge and carpet tiles in the entry, as well as installation of new cove base and transition strips as needed. Brent Knackstedt, Director of the West Central Juvenile Rehabilitation Facility recommends the project be awarded to M.L. Dunn, Vandalia, Ohio, at a cost not to exceed \$6,795.00, to be paid from Fund 309-002-47 with 100% reimbursement from the Ohio Department of Youth Services. Multiple quotes were received: Innovative Floors & Design, Bellbrook, OH - \$7,950.00; Booher Carpet Sales, Dayton, OH - \$7,562.64. The Board voted as follows upon roll call: Mr. Evans, Yea; Mr. O'Brien, Yea; Mr. Cultice, Yea.

RESOLUTION NO.13-12-1710

Mr. Evans moved and Mr. O'Brien seconded the motion to accept the attached quote from Bruns General Contracting, Inc., Tipp City, Ohio and authorize the Interior Renovation Project at the Miami County Animal Shelter – 1110 N. County Road 25A, Troy, Ohio, per the specifications provided by the architect, Candace Goodall. The remodel will use space more efficiently and will allow those working the front desk to view prospective adopters while they are in the kennel area. The remodel will also include two (2) indoor “meet and greet” areas where customers can interact with dogs safely and more privately. The director’s office will be separate from the high traffic area of co-workers cutting through to get to the break room and restroom. Marcia Doncaster, Animal Shelter Director and Candace Goodall, Architect, recommend awarding the project to Bruns General Contracting, Inc., Tipp City, Ohio, in an amount not to exceed \$24,431.00. The project will be paid from Fund 309-002-26 and the full amount will be internally billed to Fund 105 (Dog & Kennel Fund). One additional quote was received: Swafford Construction Co. LLC - \$31,539.00 (J.O.S. Contracting, LLC declined to provide a quote). The Board voted as follows upon roll call: Mr. O'Brien, Yea; Mr. Cultice, Yea; Mr. Evans, Yea.

RESOLUTION NO. 13-12-1711

Mr. O'Brien moved and Mr. Evans seconded the motion to accept the attached quote from WS Electronics, LLC and authorize the Communication Center to purchase (plus installation) an alarm system for the Alternate PSAP located in the Lower Level of the Hobart Center for County Government building. The cost shall not exceed \$1,961.07 and will be paid from Fund 109. Multiple quotes were received: Guardian Alarm: \$1,950.00; Copp Systems Integrator: \$1,593.16. The Miami County Communication Center Board of Directors approved said purchase on November 20, 2013. The Communication Center prefers the system provided from WS Electronics, LLC, because it will activate an alarm on the supervisor’s radio console (at the Communication Center) instantaneously. The other two solutions provided would place a telephone call to the Communication Center’s alarm line (administrative line that is answered subordinate to 9-1-1 lines) with a pre-recorded message reporting the alarm. The Board voted as follows upon roll call: Mr. Cultice, Yea; Mr. Evans, Yea; Mr. O'Brien, Yea.

RESOLUTION NO. 13-12-1712

Mr. Evans moved and Mr. O'Brien seconded the motion to accept the resignation of Julie Edgell, Eligibility Referral Specialist 2 at the Department of Job and Family Services, effective at the end of business on December 13, 2013. The Board voted as follows upon roll call: Mr. Evans, Yea; Mr. O'Brien, Yea; Mr. Cultice, Yea.

RESOLUTION NO.13-12-1713

Mr. O'Brien moved and Mr. Evans seconded the motion to authorize and sign the Employee Requisition to fill the upcoming vacant position of full-time Eligibility/Referral Specialist I at a pay rate of \$12.86 per hour. The Board voted as follows upon roll call: Mr. O'Brien, Yea; Mr. Cultice, Yea; Mr. Evans, Yea.

RESOLUTION NO. 13-12-1714

Mr. Evans moved and Mr. O'Brien seconded the motion to authorize and sign the Employee Requisition to fill the vacant position of full-time Clerical Specialist 3, at a pay rate of \$11.65 per hour. The Board voted as follows upon roll call: Mr. Cultice, Yea; Mr. Evans, Yea; Mr. O'Brien, Yea.

RESOLUTION NO. 13-12-1715

Mr. O'Brien moved and Mr. Evans seconded the motion to authorize Educational Waste Reduction Grant Program awards to the following, as requested by the Sanitary Engineering Department:

Van Cleve Sixth Grade, Project: Going Green; Amount: \$500.00

Van Cleve Sixth Grade, Project: Recycled Sculpture at Dayton Art Institute – Group 1;
Amount: \$500

Van Cleve Sixth Grade, Project: Recycled Sculpture at Dayton Art Institute – Group 2;
Amount: \$500

Piqua Catholic School, Project: Paper Recycling; Amount: \$250.00

Troy Christian High School, Project: Troy Christian Goes Green; Amount: \$296.55

The total request is \$2,046.55, which will be paid from Fund 437. The Sanitary Engineering Department established said grant program by Resolution 10-01-58, to increase awareness and education for the benefits of recycling. Since the grant applications did not exceed a request of \$3,000, the selection of recipients did not have to occur by the Miami County Solid Waste Committee. The Board voted as follows upon roll call: Mr. Evans, Yea; Mr. O'Brien, Yea; Mr. Cultice, Yea.

RESOLUTION NO.13-12-1716

Mr. Evans moved and Mr. O'Brien seconded the motion to acknowledge receipt of a 2014 Statewide Glass Initiative Grant (OEPA) award in the amount of \$16,664.65, to provide for a roll-off container in order to collect glass recyclables, in addition to recycling containers, promotional items and advertising to increase public awareness. Further authorize the President of the Commission to sign the attached Grant Agreement. The Board voted as follows upon roll call: Mr. O'Brien, Yea; Mr. Cultice, Yea; Mr. Evans, Yea.

RESOLUTION NO. 13-12-1717

Mr. O'Brien moved and Mr. Evans seconded the motion to authorize the attached credit card expenditures for the first quarter 2014 for the Commissioners' Office. The Board voted as follows upon roll call: Mr. Cultice, Yea; Mr. Evans, Yea; Mr. O'Brien, Yea.

RESOLUTION NO. 13-12-1718 through 13-12-1719 Additional Appropriations

Mr. Evans moved and Mr. O'Brien seconded the motion to approve the additional appropriations as requested. The Board voted as follows upon roll call: Mr. Evans, Yea; Mr. O'Brien, Yea; Mr. Cultice, Yea.

RESOLUTION NO. 13-12-1720 Reduction of Appropriations

Mr. O'Brien moved and Mr. Evans seconded the motion to approve the reduction of appropriations as requested. The Board voted as follows upon roll call: Mr. O'Brien, Yea; Mr. Cultice, Yea; Mr. Evans, Yea.

RESOLUTION NO. 13-12-1721 through 13-12-1726 Transfers

Mr. Evans moved and Mr. O'Brien seconded the motion to approve the transfers as requested. The Board voted as follows upon roll call: Mr. Cultice, Yea; Mr. Evans, Yea; Mr. O'Brien, Yea.

RESOLUTION NO. 13-12-1727 Fund to Fund Advance

Mr. O'Brien moved and Mr. Evans seconded the motion to approve the fund to fund advance as requested. The Board voted as follows upon roll call: Mr. Evans, Yea; Mr. O'Brien, Yea; Mr. Cultice, Yea.

RESOLUTION NO. 13-12-1728 Signatures Only:

Permits – Engineer

Payroll Changes – Job and Family Services

Mr. Evans moved and Mr. O'Brien seconded the motion to approve the signatures only as requested. The Board voted as follows upon roll call: Mr. Evans, Yea; Mr. O'Brien, Yea; Mr. Cultice, Yea.

There being no further business to be transacted, the Board of Miami County Commissioners adjourned from the General Session at 2:16 p.m. on this 5th day of December 2013.

Respectfully submitted:

Leigh M. Williams, Clerk/Commissioners' Administrator

Full minutes of the proceedings from this meeting have been digitally recorded.